University of Tulsa Exchange Application/Acceptance Process 2016-2017

Step 1
You must first be nominated by your home university in order to apply to participate in Tulsa’s Exchange Program.

Step 2
If required, take the TOEFL, Cambridge or IELTS to prove English proficiency. International exchange students must have a thorough knowledge of written and spoken English in order to be successful whilst studying at the University of Tulsa. All students whose first language is not English are required to provide evidence of English proficiency as part of their exchange application to the university. Currently, there are only two tests being offered that the University of Tulsa will accept as proof of English proficiency: TOEFL or IELTS.

NOTE: English Test requirement can only be waived if students have successfully completed university level courses in English at their home institution.

The University of Tulsa has modified its standard for admission of undergraduate students with regard to minimum required scores on the Test of English as a Foreign Language or TOEFL. Beginning with those students entering fall semester, 2014, the following will be the minimum standard scores required on the TOEFL iBT and TOEFL PBS (paper-based). The policy for undergraduates shall be to achieve a score that exceeds all of the following minimum scores.

A minimum total score on the TOEFL iBT of 80. A minimum score on each of the four elements of the examination as follows:

<table>
<thead>
<tr>
<th></th>
<th>TOEFL iBT</th>
<th>TOEFL PBS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>15</td>
<td>550</td>
</tr>
<tr>
<td>Speaking</td>
<td>18</td>
<td>50</td>
</tr>
<tr>
<td>Writing</td>
<td>17</td>
<td>n/a</td>
</tr>
</tbody>
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Note: Arrangements should be made when taking the TOEFL to send original scores directly to the University of Tulsa from ETS. Tulsa’s institutional code: 6883

Minimum IELTS Requirement: Undergraduate students - Band 5
Minimum Cambridge Requirement: The overall score required will be a minimum of 176 with no individual score below 169. Results must be less than two years old.

Step 3
After you’ve been nominated by your home university, you’ll receive an email from TU with instructions and for applying using our on-line application system.

Below is a list of all of the required application materials that you will need to submit in order for your application to be considered:

- A Completed on-line application – apply using the link we emailed to you. Log back in to your account via this link: https://utulsa.studioabroad.com/index.cfm?FuseAction=Security.Login OR going to the CGE website utulsa.edu/globaleducation and click on the INCOMING STUDENTS button.
- Letter of Motivation/Statement of Interest
This on-line statement (1 page) should describe why you are interested in studying at the University of Tulsa. Additionally, please tell us a little bit about yourself; what interests or hobbies do you have, what you like to do in your free time, etc.

Home University Transcript/Official Grade Report
Upload a scanned copy of your official transcript in English to your on-line application.

Copy of Passport
Upload a legible scanned copy of your passport to your on-line application.

Confirmation of Financial Resources (CFR)
NOTE: Students must show financial support in the amount of Tulsa’s Estimated Living Expenses for each semester spent at TU. The CFR must contain original signature(s) and your bank’s official seal/stamp. A link to the form will be available via your on-line application.

Original TOEFL (or Cambridge or IELTS) Score
Original scores should be sent directly from the testing center ETS. To facilitate the process, a scanned version of the results or website screen shot will also be accepted.

Application Deadlines
Fall Semester or Full Year Programs: May 1
Spring Semester Program: October 1

Step 4
After receipt of all completed application materials, we request academic approval from the TU College (Arts & Sciences/Business/Engineering & Natural Sciences/Health Sciences) in which you plan to take courses. Once your application is approved, you will hear from the CGE regarding your acceptance status. The CGE will send you an official letter of acceptance along with a packet of materials and instructions regarding the next steps to becoming a TU student!

Step 5
After acceptance, you can log back to our online system to see instructions on applying for your accommodations directly with the Housing and Dining Services. Be prepared to pay the $250 deposit to reserve your accommodation in an on-campus residence hall or apartment.

Step 6
After receipt of the welcome packet (which will include the DS-2019 immigration document & instructions), you will need to apply and pay for the J-1 Visa for Exchange Visitors at the nearest U.S. Embassy/Consulate in your country of residence. As of August 2015, the cost is $180. For more info visit: http://j1visa.state.gov/programs/college-and-university-student/

Step 7
We will contact you for course enrollment. Final enrollment can be confirmed after your arrival on campus.

Step 8
Make plans to attend the mandatory Exchange Student Orientation typically held the week before the first day of classes each semester. Specific details will be included in your acceptance packet.

Important links:
Center for Global Education: http://utulsa.edu/globaleducation
Courses available: http://bulletin.utulsa.edu/
Course schedule: http://resources.utulsa.edu/schedule/
Housing Information: http://utulsa.edu/campus-life/housing-dining/