

The University of Tulsa

Student Code of Conduct

The Code of Conduct applies to student behavior both on and off the campus of TU, including travel on University-sanctioned trips. Students traveling on University-sanctioned trips are representing The University of Tulsa and are expected to make responsible decisions regarding behavior so that they maintain appropriate standards of conduct at all time.

The information provided and the regulations and policies outlined in this code are not intended to be all-inclusive and do not constitute a contract. The University reserves the right at any time to add to, modify, or revoke any of the regulations and policies contained in this Code without notice.

[The current Student Code of Conduct remains in effect until a revised policy has been approved. In addition to checking with the Office of Student Affairs for any revisions to this policy (or others published in this document), please be aware that all higher education institutions are subject to revisions in federal law and regulations. These and other changes may take effect after the dissemination of this policy printing of this document. The University of Tulsa must and will act in compliance with federal and state requirements as they become effective, even if not always in conformity with the University's own statements, policies and codes as adopted and published.]

1. DEFINITIONS – WHEN USED IN THE STUDENT CODE OF CONDUCT

- A. **Accused student (or Respondent)** – any student accused of violating the Student Code of Conduct.
- B. **Campus and campus grounds** – any buildings or grounds owned, leased, operated, controlled, or supervised by the University.
- C. **College** – any academic division of the University.
- D. **Complainant** – person(s) or entity making a complaint or referral regarding a student or student group who allegedly violated policy.
When a student believes that they have been a victim of another student's misconduct, the student who believes they have been a victim will have the same rights under this Student Conduct Code as are provided to the Complainant, even if another member of the University community submitted the complaint itself.
- E. **Conduct Board Chairperson** – a University member trained in the conduct review process to adjudicate cases.
- F. **Drugs and Paraphernalia** – The University adheres to the Drug-Free Workplace Act and the Drug-Free Schools and Communities Act.
- G. **Faculty Member** – any person hired by the University to conduct classroom or teaching activities who is otherwise considered by the University to be a member of its faculty.
- H. **FERPA** – the Family Educational Rights and Privacy Act. The privacy and confidentiality of all student records shall be preserved in accordance with the Family Educational Rights and Privacy Act of 1974 as amended.
- I. **Fraternity and Sorority housing** – any housing, University owned or otherwise, designated for members of fraternity and sorority chapters.
- J. **Institution and University** – The University of Tulsa and all its undergraduate, graduate, and professional schools and colleges, divisions, and programs.

- K. **Investigation** – the process of making an institutional inquiry into a claim or allegation of actions(s) which may be in violation of The Student Code of Conduct, TU policy, and/or applicable federal, state, or local law or ordinance. Such inquiry may include, but are not be limited to: gathering information from individuals with knowledge about such claim or allegation; review of documents or other tangible information relating to the claim or allegation; review of any information already available in a public domain (i.e., postings/photographs on social media, such as Facebook, text messages, emails, webpages, and/or other social media) or other information discovered or provided that is deemed relevant to such inquiry by TU.
- L. **Investigator** – the person(s) who conducts the investigation of the compliant or incident.
- M. **May** – used in the permissive sense.
- N. **Policy** – the written regulations of the University as found in, but not limited to, the Student Handbook, The Policies & Procedures Handbook for School of Nursing, Sports Medicine Handbook, Student-Athlete Handbook, Undergraduate and Graduate Bulletins, College of Law Handbook containing the Policies and Regulations and Law School Student Code of Conduct, The on-line Guide to Living on Campus, Office of Research and Sponsored Programs: Policies, Procedures, Guidelines, or ACAC Allen Chapman Student Union Facilities booklet also may apply to you.
- O. **Public place(s)** – includes, but is not limited to any dining hall, lobby, hallway, lounge, study area, stairwell or restroom of on-campus buildings, fraternity or sorority housing, or any outdoor areas on campus grounds.
- P. **Recognized Organization** – any organization who has been designated by the Student Association as having either a probationary, temporary or full charter.
- Q. **Respondent** – a student or student group who has allegedly violated policy.
- R. **Shall** – used in the imperative sense.
- S. **Student** – any person for whom the University maintains educational records, as defined by the Family Educational Rights and Privacy Act of 1974 and related regulations, and who is currently enrolled in ANY course and/or is part of a degree-granting program even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded.) Persons who are not enrolled for a particular term but who have a continuing relationship with the University are considered students as are persons living in University housing facilities although not enrolled in the University.
- T. **Students** – all persons enrolled in ANY course or programs offered by the University whether for credit or not beginning with the first day of classes or the start of the program of any term for which the student has enrolled or the first day of the orientation program for that term— whichever is earlier—and whether or not the student attends the orientation program or the first day of classes or the program through the actual awarding of a degree or completion of the program.)
- U. **Student Conduct Administrator** – a University official authorized on a case-by-case basis by the Dean of Students (or their designee) to review allegations and impose sanctions upon any Student(s)/Student Organization found to have violated the Student Code of Conduct. The Dean of Students may authorize a Student Conduct Administrator to serve simultaneously as a sole Student Conduct Administrator or as one of the members of the Student Conduct Board. The Dean of Students may authorize the same Student Conduct Administrator to impose sanctions in all cases. The Dean of Students is that person designated by the University President to be responsible for the administration of the Student Code. (A person’s status in a particular situation shall be determined by the Student Conduct Administrator.)

- V. **Student Organization** – an organization comprised mainly of students who are organized by the University students, recognized by the University, who have complied with the formal requirements for University recognition/registration or substantively involved in campus life/activities of the University.
- W. **University** – The University of Tulsa
- X. **University Student Conduct Board** – a pool of trained faculty, staff, and students from which a conduct hearing panel is selected. Any person or persons authorized by the Dean of Students to determine whether a student has violated the Student Conduct Code and has been deemed responsible to recommend sanctions that may be imposed when rule violations have been committed.
- Y. **University Community** – any student, faculty, administration or staff member at the University.
- Z. **University Premises** – all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the University (including adjacent streets and sidewalks.)

2. JURISDICTION OF THE STUDENT CODE OF CONDUCT

The Student Code of Conduct shall apply to conduct of individual students and registered student organizations that occurs on The University of Tulsa premises. The Code also applies to the off-campus conduct of students and registered student organizations in direct connection with:

- A. A professional practice assignment, Academic course requirements, any activity supporting the pursuit of a degree, such as research at another institution or study abroad;
- B. Any activity sponsored, conducted, or authorized by the University or by registered student organizations;
- C. Any activity that causes substantial destruction of property belonging to the University or members of the University community or causes serious harm to the health or safety of members of the University community;
- D. Any activity in which a police report has been filed, a summons or indictment has been issued, or an arrest has occurred for a crime of violence; or
- E. Conduct which adversely affects the educational mission of the University or its relationship with the surrounding community as determined by the Dean of Students in their sole discretion.
- F. Each student shall be responsible for their conduct and be subject to this Code from the first day of classes of any term for which the student has enrolled or the first day of the orientation program for that term—whichever is earlier—and whether or not the student attends the orientation program or the first day of classes through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (*and even if their conduct is not discovered until after a degree is awarded.*)
- G. The Student Code shall apply to a student’s conduct even if the student withdraws from the University while a disciplinary matter is pending.

3. GENERAL STANDARD OF CONDUCT

- A. The University of Tulsa holds high expectations for student conduct. The pursuits of each student and the high ideals of the University will be served best when students interact with one another and the University in an atmosphere of mutual respect, dignity, trust, and honor. Specifically, it is incumbent upon each University of Tulsa student to:
 - 1) Respect order, fairness, morality, and the rights of others.
 - 2) Obey the laws of the land and the regulations, rules, and policies of the University.
 - 3) Conduct their activities with high regard for the ideals of higher education, which include personal honor, academic honesty, and intellectual freedom.

- B. Failure to fulfill these expectations will be sufficient cause for the University to initiate disciplinary proceedings.
- C. Any student found to have engaged in the following conduct will be subject to disciplinary action or involuntary withdrawal (See policy on Involuntary Withdrawal) by the University.

4. **PROHIBITED CONDUCT**

- A. **Academic Misconduct** – Policies are established, published and enforced by each college and the Office of the Provost.
- B. **Alcohol** – Violating the University’s alcohol policy. This includes, but is not limited to such behaviors as the manufacture, possession, purchase, or consumption of alcoholic beverages on or off campus for those under 21 years of age other than where the law provides; public intoxication of any person regardless of age on or off campus; the unlawful provision of alcohol to others; and the possession and consumption of alcoholic beverages in public areas on campus, with the exception of days and locations approved by the Vice President of Enrollment and Student Affairs for those persons 21 years of age and older. Such exceptions to the alcohol policy will be handled in accordance with the Procedures for the sale and Service of Alcohol, which may be accessed online at <https://35ht6t2ynx0p1ztf961h81r1-wpengine.netdna-ssl.com/wp-content/uploads/2014/12/Alcohol-Policy-6pg.pdf>.
- C. **Assault** – Engaging in behavior that endangers or threatens to endanger the health or safety of any person. Examples include, but are not limited to fighting or assault in any form. (See IPV Policy)
- D. **Care** - Inability to care for daily physical needs without assistance and has failed to secure such assistance.
- E. **Computing & Communications** – Violating the University’s Computing and Communications Policies. This includes, but is not limited to transmitting unsolicited information that contains obscene, indecent, lewd, or lascivious material; using University resources for any commercial venture; or violating the Copyright law in any manner.
- F. **Destruction of property** – Actual or threatened damage to or destruction of University property or property of others, whether done intentionally or with reckless disregard.
- G. **Discrimination** – Harassing any member of the community related to race, color, religion, national origin, sex age, disability, genetic information, veteran status, sexual orientation, or gender identity and expression. Due to the University’s commitment to freedom of speech and expression, harassments more than insensitivity or conduct that offends or creates and uncomfortable situation for certain members of the community.
- H. **Dishonesty** - Acting dishonestly with the intent to mislead, defraud, or deprive University officials, hearing boards, students, faculty members, or members of the community at large of rights to information, accuracy of record, or property. Dishonesty includes, but is not limited to: the intention to produce counterfeit documents; possession of equipment with the intent to produce counterfeit documents; forgery; falsification of records; lying; falsification of checks, money orders, misuse or falsification of University documents by actions such as forgery, alteration, or improper transfer, or other financial-related documents; unauthorized entry into University facilities; and falsification and or manipulation of computer data.
- I. **Drugs and Paraphernalia** – The University adheres to the Drug-Free Workplace Act and the Drug-Free Schools and Communities Act. (See <https://35ht6t2ynx0p1ztf961h81r1-wpengine.netdna-ssl.com/wp-content/uploads/2014/12/Drug-Free-Schools-and-Communities-Act-PolicyA.pdf>). The University of Tulsa prohibits employees and students from taking part in the following activities while on University premises or on University business. (Employee or

student involvement in such activities is considered gross misconduct and is therefore subject to disciplinary action up to and including immediate dismissal.) Prohibited activities are as follows:

- 1) Possession and/or use of any Federally Illegal Drug, or any possession or use of any prescription drug or other controlled substance except under the direction of a licensed physician. Marijuana, including Medical Marijuana, is prohibited on campus in all circumstances.
 - 2) Manufacture or distribution of any Federally Illegal Drug is prohibited, including Cannabis in any form.
 - 3) Being under the influence of any Federally Illegal Drug, prescription or non-prescription drug, or other controlled substance to the point of endangering one's own health or safety.
 - 4) Any possession or use on University Premises of paraphernalia used to facilitate the use of any Federally Illegal Drug or other controlled substance in violation of this policy. This includes but is not limited to marijuana pipes, bongs and scales or other measuring devices.
 - 5) Any act which causes a person to ingest any Federally Illegal Drug, prescription drug, or other controlled substance without their effective consent.
 - 6) Any violation of these Student Conduct Policies while under the influence of any Federally Illegal Drug, prescription drug, or other controlled substance in violation of this policy regardless of age.
- J. **Endangering health or safety** – Taking or threatening action that threatens or endangers the safety, physical or mental health, or life of any person, whether intentionally or as a result of recklessness or gross negligence.
- K. **Emergency equipment** – Tampering with or misusing fire-fighting equipment, including fire suppression systems (i.e., sprinklers), call boxes, emergency exits, or warning devices, or creating any hindrance of emergency procedures that is a threat to the community.
- L. **Failure to comply** – Failure to comply with legitimate directives of authorized University officials, law enforcement or emergency personnel, identified as such, in the performance of their duties, including failure to identify oneself when so requested; or violation of the terms of a disciplinary sanction. Students are expected to respond promptly to all correspondence from the University and its officials and are expected to maintain current addresses, both of U.S. mail and e-mail, on file with the Registrar's Office.
- M. **Guests** – Actions of one's guest(s) that violate University policies, including but not limited to this Code.
- N. **Harassment** – Engaging in harassment, whether physical, psychological, verbal, written or digital-based, which is beyond the bounds of protected free speech, and directed at specific individual(s), and likely to cause an immediate breach of the peace; conduct which threatens the mental health, physical health or security of any person or persons including stalking, intimidation, or threat that unreasonably impairs the security or privacy or another member of the university community.
- O. **Hazing** – Any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include, students in an education institution. Such acts may include, but are not limited to, use of alcohol, and creation of excessive fatigue, paddling, punching, or kicking in any form.
- P. **Identification** – Possessing and/or using false identification or another person's identification. TU IDs may not be used by anyone but the student pictured on the ID card for the use of TU facilities for the use of TU facilities. ID cards may not be altered. Likewise, personal accounts

programmed onto TU ID cards are for use at the discretion of the student on campus or at authorized locations off campus, pursuant to the rules under which the accounts were formed.

- Q. **Interference** – Interfering with or disrupting any University teaching, research, administrative, disciplinary, public service, learning, or other authorized activity.
- R. **Irresponsible Conduct** – Engaging in irresponsible conduct or behavior that does not model good citizenship or reflects poorly upon The University of Tulsa community.
- S. **Retaliation** – Any adverse action or threat taken or made against an individual, including through third parties and/or legal counsel, for making a report of a policy violation or participating in any investigation or proceeding related to any policy. Retaliation includes threatening, intimidating, harassing, or any other conduct that would discourage a reasonable person from seeking services, receiving protective measures and accommodations, and/or reporting policy violations. Retaliation also includes maliciously and purposefully interfering with, threatening, or damaging the academic and/or professional career of another individual before, during, or after the investigation and resolution of a report of a policy violation in response to and/or on account of the report of the policy violation. (This provision applies to reports made or information provided in good faith, even if the facts alleged in the report are determined not to be accurate.)
- T. **Riotous Behavior** - Participation in a disturbance with the purpose to commit or incite any action that presents a clear and present danger to others, causes physical harm to others, or damages property. Proscribed behavior in the context of a riot includes, but is not limited to:
 - 1) Knowingly engaging in conduct designed to incite another to engage in riotous behavior; and
 - 2) Actual or threatened damage to or destruction of University property or property of others, whether done intentionally or with reckless disregard; and
 - 3) Failing to comply with a directive to disperse by University officials, law enforcement, or emergency personnel; and Intimidating, impeding, hindering, or obstructing a University official, law enforcement, or emergency personnel in the performance of their duties.
 - 4) This rule shall not be interpreted as proscribing peaceful demonstrations, peaceful picketing, a call for a boycott, or other forms of dissent.
- U. **Sexual Misconduct** - Violating the University’s sexual misconduct policy. Sexual misconduct encompasses all forms of sexual harassment to include sexual violence and sexual assault. It is any unwelcome conduct of sexual nature. (See IPV Policy)
- V. **Stalking** - A course of conduct including, but not limited to, unwelcome acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property. Substantial emotional distress means significant mental suffering or anguish. Stalking includes the concept of cyber-stalking, a particular form of stalking in which electronic media such as the internet, social networks, blogs, cell phones, texts, or other similar devices or forms of contact are used.)
- W. **Theft** - Attempted or actual theft or the unauthorized use/possession, and/or damage to University of Tulsa property or services or other personal or public property, on or off campus.
- X. **Trespassing** - Unauthorized entry into or on university property.
- Y. **Violation of University Rules** - Violation of other published University regulations, policies or violations of federal, state, or local law. These University regulations, policies or rules include, but are not limited to, those which prohibit the misuse of computing resources, harassment, rules for student groups or organizations, and residence hall rules and regulations.
- Z. **Weapons** - Firearms and dangerous weapons of any kind are not permitted on campus, or including residence halls.

- 1) Intentional use or possession of firearms or other dangerous weapons on campus is strictly forbidden, and violation can result in disciplinary action. Firearms must be checked in and stored at the Department of Campus Security.

5. UNIVERSITY STUDENT CONDUCT SYSTEM ABUSE

- A. Abuse of any University student conduct system, including, but not limited to:
 - 1) Failure to obey the notice of a student conduct body or University official;
 - 2) Falsification, distortion, or misrepresentation of information before a student conduct body;
 - 3) Disruption or interference with the orderly conduct of a student conduct proceeding;
 - 4) Institution of a conduct proceeding knowingly without cause;
 - 5) Attempting to discourage an individual's proper participation in or use of a University student conduct system;
 - 6) Attempting to influence the impartiality of a member of the University Student Conduct Board prior to, and/or during the course of a conduct proceeding;
 - 7) Harassment (verbal or physical) and/or intimidation of a member of the University Student Conduct Board prior to during, and/or after a conduct proceeding;
 - 8) Failure to comply with one or more sanctions imposed under the code of student conduct;
 - 9) Influencing or attempting to influence another person to commit an abuse of the University Student Conduct system
 - 10) Prohibit retaliation against a complainant especially in connection with a complaint of sexual harassment or violence.
 - 11) Failure to comply with confidentiality obligations as required by federal law, state law, or university policies and procedures. Examples of violations of the General Standard of Conduct may include, but are not limited to, the following:
 - a. Physical abuse or assault upon another
 - b. Threatening the safety of self or others
 - c. Damage to the property of another or the University
 - d. Theft of property or other things of value
 - e. Intentional misrepresentation of facts or information on University documents or given to University personnel
 - f. Misuse of University equipment, funds, identification/debit cards
 - g. Using TU computer resources to illegally download copyrighted material (see Ethics Code and Policy for Computer use)
 - h. Defacing University property, including library materials
 - i. Violations of the alcohol or drug policies
 - j. The use of threatening or obscene language toward another
 - k. Sexual harassment which includes sexual violence and sexual assault
 - l. Activities that violate University policies of nondiscrimination in regard to race, religion, national origin, ethnic origin, age, gender, handicap, or status as a veteran
 - m. Harassment as defined by the University's Harassment Policy

6. THE UNIVERSITY STUDENT CONDUCT BOARD

- A. When a student or student organization is suspected of committing a violation of a University policy, the University shall have the right to invoke conduct proceedings.
- B. The procedures of the University Student Conduct Board (USCB or Conduct Board), as outlined herein, shall apply to all student conduct proceedings arising from alleged violations of the Code of Student Conduct as well as alleged violations of all other University policies where an alternative procedure is not specifically provided for by the University policy at issue.

- C. Conduct subject to academic standards under the policies of a specific program (i.e. law, nursing) may also be subject to review under additional disciplinary procedures.
- D. The Dean of Students may refer offenses that involve possible separation from the University or a transcript remark to the USCB for a hearing. The Conduct Board will review the evidence, hear testimony, and receive information. The Conduct Board shall determine whether the respondent(s) is/are responsible for violations of the University policy at issue, and, as appropriate, recommends a sanction.
- E. An accused student, based upon a complaint approved by the Dean of Students, has the right to proceedings by a conduct panel of the USCB.
- F. The Student Conduct Administrator (Dean of Students or Assistant Dean of Students) may conduct an investigation to determine if the complaints have merit and/or if they can be disposed of administratively by mutual consent of the parties involved on a basis acceptable to the Student Conduct Administrator.
- G. Such disposition shall be final and there shall be no subsequent proceedings.
- H. If the complaints are not admitted to and/or cannot be disposed of by mutual consent, the Student Conduct Administrator may later serve in the same matter as the Student Conduct Board or a member thereof.
- I. If the student admits violating institutional rules, but sanctions are not agreed to, subsequent process, including a hearing if necessary, shall be limited to determining the appropriate sanction(s).

USCB Membership

The USCB of The University of Tulsa (the University) shall be composed of the Dean of Students (or designee) as a permanent member and of an additional 14 members appointed for terms of (a minimum of) one year as follows:

- A. At least four (4) faculty members selected by the President of the Faculty Senate.
- B. Four (4) University Staff members recommended by the President of the University (or designee).
- C. Four (4) undergraduate students appointed annually by the President of the Student Association with the approval of the Student Senate. Individuals appointed under this section may be re-appointed to serve more than one term.
- D. The Office of Student Affairs shall appoint the Chair of each hearing panel.
- E. If the Student Association fails to appoint members, the Vice President for Enrollment and Student Services or their designee may select students to fill the positions.
- F. If there is a vacancy among the members of the USCB, the Vice President for Enrollment and Student Services or their designee may appoint a temporary member.
- G. All student members are subject to the approval of the Dean of Students.

Hearing Panels

Each panel will consist of two students, and three other USCB members consisting of at least one staff member and one faculty member.

Hearing Process

- A. Quorum
 - 1) For USCB hearings, three (3) members (in any combination) of the Conduct Board constitute a quorum. If the Conduct Board is unable to attain a quorum within a reasonable period of time, the Dean of Students or their designee may appoint temporary members as needed.

- 2) If fewer than three voting members of the Conduct Board are present at the opening of a hearing, the hearing may be postponed until three (3) voting members can be convened, or, upon written agreement of the chairperson, complainant, and respondent, the requirements in this subsection may be waived.
- 3) Any member of a hearing panel may voluntarily recuse themselves from a particular proceeding. Participation of a hearing panel member can also be challenged by a complainant or respondent.
- 4) If there is no quorum due to a member's recusal or removal, the hearing will be delayed until an alternate member of the USCB can be selected.

B. Jurisdiction

- 1) The USCB has jurisdiction over all student offenses.
- 2) An offense is any act or omission by a student or student organization that violates University policies and regulations as stated in the Student Code of Conduct; the Statement of Student Rights, Freedoms, and Responsibilities; or any other official University document or publication. It shall also be regarded as an offense if a student violates federal, state, or local laws as they might pertain to the student's relationship to the University.
- 3) The USCB shall have original jurisdiction to hear complaints regarding student offenses, and the USCB shall have appellate jurisdiction regarding the conduct procedures of the Interfraternity Council (IFC) and residence hall disciplinary proceedings.
- 4) The original jurisdiction of the USCB shall not deprive the President or Dean of Students of the right to proceed summarily in cases of serious consequence, as may be required by the best interests of the University.
- 5) The Dean of Students shall have discretion to require that complaints of a sufficiently serious nature be heard originally by the USCB.
- 6) The USCB serves as the final level of appeal for student complaints.

Hearing Participants

A. The University Conduct Case Administrator

The University Conduct Case Administrator (Dean of Students or Designee) organizes the hearing procedures, including recruiting the panel, communicating to all parties about the hearing date and time, and distributing case materials to all parties. The Conduct Case Administrator is responsible for deciding upon matters related to witnesses, evidence, and procedures. The USCB chair and/or the Case Administrator may exclude from a hearing any person in attendance who disrupts a hearing. The Case Administrator may consult with the USCB and other University officials as necessary.

B. Complainant

Person(s) or entity making a complaint or referral regarding a student or student group who allegedly violated University policy.

C. Respondent

A student or student group who has allegedly violated University policy.

D. Advisors

- 1) In a USCB hearing, the respondent(s) and/or complainant(s) may have a non-attorney advisor of their choice. The advisor may generally assist the respondent(s) and complainant(s) during the hearing. The advisor may attend the University Conduct Board Hearing but will not question witnesses, provide statements or speak on behalf of a student. Neither the complainant nor the respondent is obligated to meet with an advisor.
- 2) The respondent(s) and complainant(s) will specify whether an advisor will be assisting them, and if so, provide the name of the person chosen.

E. Attorneys

- 1) If a USCB hearing involves Title IX-related allegations or allegations that could constitute a capital/life offense under Oklahoma criminal law, the respondent(s) and/or complainant(s) may be accompanied by an attorney. The attorney may not participate in the hearing. The attorney may advise their client with respect to their testimony. Any attorney in attendance will comply with all guidelines for the USCB hearing process.
- 2) If a party desires to be accompanied by an attorney, that party will provide the Conduct Case Administrator with the attorney's name, address, and phone number at least four (4) days prior to the date of the hearing.

Pre-Hearing Procedures

Notice

- A. At least ten (10) days before the hearing, the Conduct Case Administrator will provide the respondent(s) with written notification of the charges, and the time and place of the hearing.
- B. At least seven (7) days before the hearing, the Case Administrator shall provide the parties with a copy of any investigative reports generated by the University with respect to the matter.
- C. No less than five (5) days prior to the hearing, the complainant and the respondent may each present to the Office of Student Affairs copies of all documents to be introduced at the hearing as well as written copies of any witness testimony that will be presented in person or by summation, including a brief summary of anticipated testimony.
- D. No less than three (3) days prior to the hearing, the complainant and the respondent shall receive from the Office of Student Affairs any documents to be introduced at the hearing and a list of those witnesses whose testimony will be presented in person or by summation through a Conduct Officer, including a brief summary of the anticipated testimony.

Witnesses

- A. The respondent(s) and complainant(s) will provide the Conduct Case Administrator with a written list of witnesses they would like to appear at the hearing at least five (5) days prior to the hearing by 9:00 AM. The Conduct Case Administrator will notify the parties of any witnesses who have been selected to appear at the hearing.
- B. Character witnesses are not permitted.
- C. Fact witnesses must provide a written statement summarizing their proposed testimony to the Conduct Case Administrator at least five (5) days prior to a Conduct Board Hearing.
- D. For cases in which an investigator is not used, all witnesses will provide a written statement and/or any relevant documents at least four (4) days prior to the hearing by 9:00 AM.
- E. The "complainant" (including the University in situations where the complainant does not wish to proceed on their own) and the "respondent" are each responsible for notifying their own witnesses of the time, place, and date of the hearing. The University shall notify members of the student community that failure to appear as a witness may result in a charge against them under the Student Code of Conduct for failing to comply with requests from University staff.
- F. If, after the four-day deadline described herein, either party believes that there is new information which may substantially influence the outcome of the hearing, they may make a written request to the Conduct Case Administrator (or Dean of Students) that the information be admitted to the hearing.

Hearing Procedures

USCB hearings proceed as follows:

- A. The Conduct Board may make a verbatim tape recorded or stenographic record of the proceedings upon its own initiative or by request of either party.
- B. The chair of the USCB panel reads the charge(s) and informs the respondent(s) of the right to remain silent.
- C. The Conduct Case Administrator is available to answer any questions posed by the USCB Chair.
- D. The Complainant may make an opening statement.
- E. The Respondent may make an opening statement.
- F. The respondent(s) and the complainant(s) may ask questions of all witnesses who are called to the hearing. It may be required that all questions be directed through the Chair of the USCB panel. At the discretion of the Chair of the USCB panel, witnesses may be recalled.
- G. The complainant may make a closing statement.
- H. The respondent may make a closing statement.
- I. Formal rules of process, procedures, and/or technical rules of evidence, such as are applied in criminal or civil court are not used in Conduct Board proceedings.
- J. The Conduct Board examines the evidence and the testimony of any witnesses, including the respondent and complainant.
- K. The Conduct Board shall determine by a preponderance of the evidence presented at the hearing whether the respondent has committed a violation of the University policy or policies at issue. *A preponderance of the evidence means that the Conduct Board must determine whether, based solely on the evidence presented at the hearing, it is more likely that not that the respondent committed the alleged violation.*
- L. If an accused student, with notice, does not appear before a Student Conduct Board Hearing, the information in support of the complainant shall be presented and considered even if the accused student is not present. This includes situations where the student withdraws from the University pending a hearing.
- M. In all cases, a student accused of one or more violations of the student code has the right to a hearing. However, in a case where an accused student admits such violations in writing, the student may request in writing to have a decision as to appropriate action made administratively by the Dean of Students or their designee rather than have the complaints referred to the Conduct Board for a hearing.
 - 1) In such situations, the student waives the right to a hearing and the related procedural guarantees provided by the USCB.
 - 2) Following an administrative decision, the student retains the right to request an appeal of the original decision, but may do so only upon the grounds that the sanction is grossly disproportionate to the offense committed.

Deliberations: Determination of Responsibility

- A. Following the closing statements, the University Student Conduct Board shall deliberate in executive session (only hearing panel members are present during the session) to reach a decision and to determine if the respondent(s) is responsible for violation(s) of the University policy or policies at issue. If so, the Conduct Board shall recommend appropriate sanction(s) up to expulsion from the University, including any accompanying terms (see Sanctions and Accompanying Terms), to the Dean of Students.
- B. The Conduct Board shall determine by a preponderance of the evidence presented at the hearing whether the respondent has committed a violation of the University policy or policies at issue. *A preponderance of the evidence means that the Conduct Board must determine whether, based solely on the evidence presented at the hearing, it is more likely than not that the respondent committed the alleged violation.*

- C. If the Conduct Board makes a determination of responsibility against the respondent, then the Conduct Case Administrator may inform the USCB of any prior disciplinary finding(s) against the respondent prior to the Conduct Board's determination of the appropriate sanction.
- D. If the respondent is found not responsible, the board shall close the case, subject to the appeal rights set forth below.
- E. If a majority of the Conduct Board finds that it is more likely than not that the student is partially/fully responsible for an alleged offense, the Conduct Board shall recommend a sanction; however, the sanctions of suspension or expulsion from the University shall not be imposed or recommended unless four members of the panel concur that such a sanction is appropriate. Such recommended suspension or expulsion from the University shall require the approval of the appropriate University Vice President.
- F. The decision(s) of the USCB shall be made by majority vote and will be forwarded to the Dean of Students. Within five (5) days of the conclusion of the hearing, the Dean of Students (or designee) will notify in writing the respondent(s), and the complainant(s) as permitted by applicable regulations, of the outcome of the case. This notification shall include the following information:
 - 1) Finding of fact;
 - 2) The Basis for finding responsibility or non-responsibility; and
 - 3) If finding the respondent responsible, the reasons for the recommended sanction, if any.

Appeals

- A. Within five (5) business days of notification of the hearing outcome, either party may appeal the decisions in the case (unless having previously agreed to accept the original decision without an option for appeal), including any sanctions imposed. An appeal must be in writing and shall set forth the specific reason(s) for the appeal. Written copies or summaries of all proceedings appealed to the USCB shall be filed with the Dean of Students prior to any appellate proceedings on such complaints.
- B. Except as required to explain the basis of new information, an appeal shall be limited to a review of the verbatim record of the Student Conduct Board hearing and supporting documents for one or more of the following purposes:
 - 1) To determine whether the Student Conduct Board hearing was conducted fairly in light of the complaints and information presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and to present information that the Student Code was violated, and giving the accused student a reasonable opportunity to prepare and to present a response to those allegations. Deviations from designated procedures will not be a basis for sustaining an appeal unless significant prejudice results.
 - 2) To determine whether the decision reached regarding the accused student was based on substantial information, that is, whether there were facts in the case that, if believed by the fact finder, were sufficient to establish that it is more likely than not that the respondent committed a violation of the University policy or policies at issue.
 - 3) To determine whether the sanction(s) imposed were appropriate.
 - 4) To consider new information, sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such information and/or facts were not known (and could not have been reasonably known) to the person appealing at the time of the original Student Conduct Board hearing.

- 5) Upon receipt of a notice of appeal, the Dean of Students shall appoint from the membership of the USCB a Review Panel comprising one faculty member, one administrator, and one student.
- 6) The Review Panel shall have power, by majority vote, to affirm or overrule the findings, and in the event it affirms, may modify the sanction originally imposed or recommended.
- 7) Decisions of the USCB Review Panel are final.

Retention of Records; Release

Unless a record of a sanction imposed in the proceedings becomes and remains a part of the student's permanent University record, no information about the complaint or the proceedings therein shall, without the consent of all students accused in the complaint, be disclosed to any person except:

- A. As provided by the Family Educational Rights and Privacy Act (FERPA).
- B. In response to an order of subpoena of any court or administrative agency having authority to issue such an order of subpoena; in response to any other order with which The University of Tulsa, or any employee of The University in their official capacity is bound to comply.
- C. In any conduct, administrative, or other legal proceedings where such information would be relevant and reasonably necessary to defend the interest of The University of Tulsa, or any employee of The University in their official capacity.

Sanctions

The following sanctions may be implemented individually or in any combination by the USCB or the Dean of Students. The Dean of Students reserves the right to increase or decrease the severity of any sanction imposed in the conduct review process. Students who fail to complete their sanctions within the allotted time period may be subject to having their registration cancelled and/or having a hold placed on their official University records, which may prohibit them from registration, re-enrolling, or receiving transcripts.

The USCB or the Dean of Students is empowered to take disciplinary action or to recommend disciplinary action befitting the situation. The following is an outline of the courses of action available to the USCB, the Dean of Students, and Conduct Administrators, upon recommendation and approval by the Dean of Students, which may be administered separately or in combination in order to achieve the desired sanction:

- A. **Warning, Reprimand, or Admonition:** Verbal or written notification to the student that their conduct has been unacceptable and requires immediate improvement. Further incidents of misconduct may result in additional disciplinary measures.
- B. **Restitution:** A student may be directed to pay, or in some way compensate for damages resulting from their misconduct.
- C. **Punitive Fine:** A student may be directed to pay punitive damages resulting from their misconduct. Such a monetary fine would be payable to The University of Tulsa or other appropriate entity.
- D. **Probation:** There are three forms of probation:
 - 1) **Membership Probation**—A student's membership in a particular student organization or intercollegiate sport may be modified if unacceptable conduct recurs. Recurrence of unacceptable behavior may result in suspension from the organization or team.

- 2) Residence Hall Probation— Imposed when conduct in a residence hall has been unacceptable and bears improvement. Recurrence of such unacceptable conduct may result in suspension from the residence hall or other disciplinary measures.
 - 3) Disciplinary Probation— written notification that conduct has been unacceptable. The student is normally placed on disciplinary probation for a specific period. Disciplinary probation also may entail withdrawal of certain privileges. If the student is involved in misconduct during their probationary period, the question of their suspension from the University will be raised automatically.
- E. **Withdrawal of Privileges:** Certain student privileges can be withdrawn by the appropriate conduct body.
- F. **Interim Suspension:** In certain circumstances, the Dean of Students or a designee, or the Resident Hall Conduct Administrator may impose a University or residence hall suspension prior to the Student Conduct Board Hearing before a Student Conduct Board.
- 1) Interim suspension may be imposed only:
 - a. To ensure the safety and well-being of members of the University community or preservation of University property;
 - b. To ensure the student’s own physical or emotional safety and well-being; or
 - c. If the student poses an ongoing threat of disruption of, or interference with, the normal operation of The University.
 - 2) During the interim suspension, a student shall be denied access to the residence halls and/or to the campus (including classes) and/or all other University activities or privileges for which the student might otherwise be eligible, as the Dean of Students or a designee may determine to be appropriate.
 - 3) The interim suspension does not replace the regular process, which shall proceed on the normal schedule, up to and through a Student Conduct Board Hearing, if required.
- G. **Suspension:** Suspension of a student from the University indicates that a student’s behavior has been unacceptable to a considerable degree.
- 1) Suspension may be invoked immediately following appropriate proceedings or at the end of a particular academic session.
 - 2) A student usually will be suspended for a specific period. Following the expiration of this time, the student may petition the suspending body for permission to re-enroll in The University. Student rights and privileges cease upon Suspension. Exception may be petitioned to the Dean of Students.
- H. **Revocation of Admission and/or Degree:** Admission to or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of University standards in obtaining the degree, or for other serious violations committed by a student prior to graduation.
- I. **Withholding Degree:** The University may withhold awarding a degree otherwise earned until the completion of the process set forth in the Student Conduct Code, including the completion of all sanctions imposed, if any.
- J. **Dismissal/Expulsion:** Dismissal is complete separation from the University. A student may be dismissed for unusual misconduct or after repeated violation of University regulations. (Dismissed students usually are not permitted to re-enroll in the University).
- K. **Other Disciplinary Actions as May be Deemed Appropriate**
 The following sanctions may be imposed upon groups or organizations:
- 1) Those sanctions listed above.
 - 2) Loss of selected rights and privileges for a specified period of time.
 - 3) Deactivation, loss of all privileges, including University recognition, for a specified period of time.

- L. **The principles underlying these sanctions are as follows:**
- 1) The University is committed to providing an environment that makes a positive contribution to the health, safety, and welfare of its students.
 - 2) Students have a significant duty and responsibility to ensure their actions and behaviors contribute to such an environment.
 - 3) To the extent that students' actions or behaviors put the health, safety, and welfare of others at risk, the University has a duty and obligation to respond appropriately.
 - 4) To the extent that the actions or behaviors of member of student organizations put the health, safety, and welfare of others at risk, the University has a duty and obligation to respond appropriately.

The University of Tulsa, Code of Student Conduct which applies to all students, outlines expectations for the behavior and responsibilities for both students and organizations. The following organization sanctions will be applied if it is determined by means of The University's conduct policies and procedures that the actions or behaviors of any member(s) of a student organization that has an application and selection process for membership places the health, safety, or welfare of others in jeopardy in connection with any organization activity of any kind whether authorized or not and regardless of where the activity occurs.

7. RIGHTS AND RESPONSIBILITIES OF STUDENT ORGANIZATIONS

A. How do Student Organizations Relate to The University of Tulsa's Student Code of Conduct?

- 1) As with any community, the University has established standards of conduct for its members.
- 2) As members of the University community, students are expected to adhere to all published rules, regulations, and policies.
- 3) Students are also members of the Tulsa community and are obligated to the laws of the city, county, state, and nation.
- 4) The Student Code of Student Conduct Rights and Responsibilities outlines the rights of students and many of the standards of conduct (responsibilities) expected within The University of Tulsa community.
- 5) The community standards set forth in The Student Code of Conduct, Rights and Responsibilities contribute to the best environment for students to live and learn.
- 6) The enforcement of community standards allows the University to maintain and strengthen the ethical climate on campus and to promote the academic integrity of the University.
- 7) Our goal in administering the non-academic misconduct process has education at the forefront.

If you have specific questions about the Student Code of Conduct or non-academic misconduct at The University of Tulsa, please contact the Office of Student Affairs at 918/631-2327.

Student organizations are expected to adhere to the policies outlined by The University of Tulsa.

B. Student Organizations: Sanctioning Guidelines

The following sanctions will be applied if it is determined by means of The University's Student Code of Conduct, Policies and Procedures that the actions or behaviors of any member(s) of a student organization (that has an application and selection process for membership) places the health, safety, or welfare of others in jeopardy in connection with any organization activity of any kind whether authorized or not and regardless of where the activity occurs.

Generally, sanctions will be applied in sequential order based on repeated violations. However, the University reserves the right, based on the nature and severity of the actions or behaviors, to apply more stringent sanctions even if lesser sanctions have not been previously applied.

If a violation were to occur in which resulted in an individual being disabled or a loss of life, the organization would immediately be disbanded with no opportunity to be re-established for a minimum of ten years.

C. The following sanctions may be imposed upon groups or organizations:

- 1) Those sanctions listed in **Section D. Sanctions for Organizations** (below).
- 2) Loss of selected rights and privileges for a specified period of time.
- 3) Deactivation, loss of all privileges, including University recognition, for a specified period of time.
- 4) The principles underlying these sanctions are as follows:
 - a. The University is committed to providing an environment that makes a positive contribution to the health, safety, and welfare of its students.
 - b. Students have a significant duty and responsibility to ensure their actions and behaviors contribute to such an environment.
 - c. To the extent that students' actions or behaviors put the health, safety, and welfare of others at risk, the University has a duty and obligation to respond appropriately.
 - d. To the extent that the actions or behaviors of member of student organizations put the health, safety, and welfare of others at risk, the University has a duty and obligation to respond appropriately.
- 5) IFC sanctions may take precedence for violations involving Fraternities.

D. Sanctions for Organizations

1) *First Incident in an Academic Year*

The University would determine the average size of the organization's three most recent membership classes encompassing an entire academic year, i.e. fall and spring semesters. In the next recruitment cycle following the incident which would either be the fall and spring semester or the spring and fall semester, depending on the date of the violation, the organization's membership class capacity would be reduced by 33% based on the previous three years' average. Every prospective member would be required to receive information from the organization during the recruitment period indicating this fact along with a general description of the circumstances that prompted the sanction.

2) *Second Incident in a Three-Year Period Following the First Sanctioned Violation*

In addition to the sanction for a first violation, a second violation within three academic years would result in the membership class in the next recruiting cycle following the incident (which would either be the fall and spring semester or the spring and fall semester, depending on the date of the violation), to be reduced by an additional 50% based on the previous three years' average. Additionally, in the case of fraternities and sororities, no freshmen from that membership class would be allowed to move into the fraternity or sorority house in fulfillment of The University's residency requirement.

3) *Third Incident in a Three-Year Period Following the Second Sanctioned Violation*

In addition to the sanction for the first and second violation, a third violation within any three academic years would immediately cause the University to rescind its recognition of the organization for a period of two years. The organization could no longer have any relationship with the University, be involved in any activities that were identified in any way

as being associated with the organization, and in the case of fraternities and sororities, members would no longer be permitted to live in the organization's housing facility.

E. The following sanctions may be imposed upon groups or organizations:

- 1) Those sanctions listed above.
- 2) Loss of selected rights and privileges for a specified period of time.
- 3) Deactivation, loss of all privileges, including University recognition, for a specified period of time.
- 4) The principles underlying these sanctions are as follows:
 - a. The University is committed to providing an environment that makes a positive contribution to the health, safety, and welfare of its students.
 - b. Students have a significant duty and responsibility to ensure their actions and behaviors contribute to such an environment.
 - c. To the extent that students' actions or behaviors put the health, safety, and welfare of others at risk, the University has a duty and obligation to respond appropriately.
 - d. To the extent that the actions or behaviors of member of student organizations put the health, safety, and welfare of others at risk, the University has a duty and obligation to respond appropriately.

F. Student Organizations: Sanctioning Guidelines

The following sanctions will be applied if:

- 1) it is determined by means of The University's conduct policies and procedures that the actions or behaviors of any member(s) of a student organization (that has an application and selection process for membership) places the health, safety, or welfare of others in jeopardy in connection with any organization activity of any kind whether authorized or not and regardless of where the activity occurs. Generally, these sanctions will be applied in sequential order based on repeated violations.
- 2) However, the University reserves the right, based on the nature and severity of the actions or behaviors, to apply more stringent sanctions even if lesser sanctions have not been previously applied.
- 3) If a violation were to occur in which resulted in an individual being disabled or the loss of life, the organization would immediately be disbanded with no opportunity to be re-established for a minimum of ten years.

G. First Incident in an Academic Year

The University would determine the average size of the organization's three most recent membership classes encompassing an entire academic year, i.e. fall and spring semesters. In the next recruitment cycle following the incident which would either be the fall and spring semester or the spring and fall semester, depending on the date of the violation, the organization's membership class capacity would be reduced by 33% based on the previous three years' average. Every prospective member would be required to receive information from the organization during the recruitment period indicating this fact along with a general description of the circumstances that prompted the sanction.

H. Second Incident in a Three-Year Period Following the First Sanctioned Violation

In addition to the sanction for a first violation, a second violation within any three academic years would result in the membership class in the next recruiting cycle following the incident

which would either be the fall and spring semester or the spring and fall semester, depending on the date of the violation, to be reduced by an additional 50% based on the previous three years' average. Additionally, in the case of fraternities and sororities, no freshmen from that membership class would be allowed to move into the fraternity or sorority house in fulfillment of The University's residency requirement.

I. Third Incident in a Three-Year Period Following the Second Sanctioned Violation

In addition to the sanction for the first and second violation, a third violation within any three academic years would immediately cause the University to rescind its recognition of the organization for a period of two years. The organization could no longer have any relationship with The University, be involved in any activities that were identified in any way as being associated with the organization, and in the case of fraternities and sororities, members would no longer be permitted to live in the organization's housing facility.

Violations of the general Standard of Student Code of Conduct may include, but are not limited to the following:

- 1) Exclusion from certain extra-curricular, co-curricular, intramural, intercollegiate, or student activities and organizations;
- 2) Verbal and/or written warning;
- 3) Reprimand; admonition; restitution;
- 4) Punitive fine;
- 5) Membership, residence hall, or disciplinary probation;
- 6) Withdrawal of privileges; suspension;
- 7) Expulsion; dismissal.

J. Individual Student Sanctions

- 1) Applies to all students
- 2) Outlines expectations for the behavior and responsibilities for both students and organizations.

8. INVOLUNTARY SEPARATION POLICY

The University of Tulsa cares deeply about its students and provides a variety of programs and services on campus to support them. However, some students exhibit behaviors which call into question their ability to function successfully or safely in their role as a student member of the University community. In those instances, *the University may take action which considers the welfare of the individual student and the University community and the integrity of the learning environment.*

This policy describes the types of behaviors that the University may need to address, and the procedures which may be used. In rare circumstances, the Dean of Students or designee may determine that a student must be *involuntarily separated* from the University. Those who are involuntarily separated for any reason are not allowed to participate in any University activities, attend classes, reside in or visit on-campus student housing, and may not be on campus except to attend a meeting or hearing related to their separation.

Involuntary Separation shall remain in effect for a minimum of one calendar year. Students who desire campus housing on their return from an Involuntary Separation are responsible for notifying

the Office of Housing and Residence Life of their intention with sufficient advance notice. The University cannot guarantee on-campus housing will be available upon return to the University.

The procedures for Involuntary Separation from the University will be used only after reasonable attempts to secure voluntary separation have been exhausted. An Involuntary Separation may be imposed if a student is unwilling or unable to request a voluntary leave of absence, and such a separation may be necessary to protect the safety of the University community and the integrity of the University's learning environment.

A. A student will be subject to Involuntary Separation when there is a reasonable possibility the student's behavior will result in:

- 1) Imminent danger to the University community, or
- 2) Disruption of the learning environment, or
- 3) Causing significant property damage, or
- 4) The inability to meet their responsibilities as a student, or
- 5) The inability to care for their daily physical needs without assistance and the student has failed to secure such assistance.

B. In most such cases these situations can be addressed by the student's decision to voluntarily withdraw from the University.

However, if the student is unwilling to voluntarily withdraw, the Dean of Students or designee may invoke the University's right to involuntarily separate the student from the University.

- 1) The Dean of Students or designee will stipulate conditions which must be completed. The student must comply with the written stipulations in order to be readmitted to The University following an Involuntary Separation.
- 2) An Involuntary Separation may be implemented immediately by the Dean of Students or designee if the Dean of Students or designee determines that the student's behavior falls into any one or more of the categories above. The Dean or designee may seek the advice and counsel of others in making this determination.
- 3) The students who are to be involuntarily separated shall be given an opportunity to personally appear or have a representative appear on their behalf before the Dean of Students or designee within two (2) University business days prior to the effective date of separation to review the following issues. The representative must be a member of the University community and attorneys are not permitted to participate in the meeting to discuss:
 - a. The reliability of the information concerning the student's behavior, and/or
 - b. Whether or not the student's behavior poses a danger of causing imminent harm to members of the University community or integrity of the learning environment, causing significant property damage, or substantially impeding the lawful activities of others.
- 4) Following the meeting, the Dean of Students will notify the student in writing indicating whether the Involuntary Separation will or will not proceed.

C. Appeal Process

- 1) If a student believes that a decision for an Involuntary Separation made by the Dean of Students or designee is unreasonable or that the procedures used were unfair, the student may appeal.
- 2) The appeal must be made in writing to the Vice President for Enrollment and Student Services or the Vice President's designee, within five (5) University business days.

- 3) Appeals should clarify what facts the student believes were not considered, or explain what procedures were unreasonable or unfair.
- 4) Once notified of the Involuntary Separation, the student has five (5) University business days to submit their appeal.
- 5) The Vice President or designee will respond in writing to the student's appeal within three (3) University business days. The response will clarify whether the Vice President or designee concludes that all relevant facts were considered and led to fair and reasonable conclusions. Exceptions to these deadlines may be made at the discretion of the Vice President or designee. Unless the Vice President or designee determines otherwise, the student will remain separated from the University for a period of one calendar year and must comply with stipulations provided by the Dean of Students before returning to the University.

D. Request for Re-Enrollment

A student who has received an Involuntary Separation or who withdrew voluntarily may be allowed to return to the University if they satisfy the stipulations for return and completes the following procedures in consultation with the Dean of Students.

E. Written request:

A written request for re-enrollment must be submitted to the Dean of students or designee. The student's re-enrollment request will be reviewed by the Dean of Students or designee. The University reserves the right to establish that a student must meet certain criteria or stipulations prior to resumption of enrollment. The criteria include, but are not limited to compelling information that the behavior that precipitated the need for the Involuntary Separation has been resolved to the degree that it will no longer adversely affect the University community or integrity of the learning environment. The criteria or stipulations will be identified at the time the Involuntary Separation is imposed.

F. Student interview:

The student must schedule an interview with the Dean of Students or designee to review the completion of stipulations and to determine if the student is ready to resume living in the residential community and/or return to the University.

G. The Decision:

Based upon the evaluation and interview processes, the Dean of Students or designee will make a decision about the student's readiness to resume or remain living in the residential community and/or return to the University.

- 1) The decision will also take into account the impact on the community if the student returns, as well as University resources available to support the student.
- 2) The student will receive a written notification of the decision.
- 3) Approval to return may include specific conditions and/or requirements for continued enrollment.

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