



THE UNIVERSITY *of*  
**TULSA**  
*Campus Security*

# 2018 ANNUAL CRIME & FIRE SAFETY REPORT

PUBLISHED OCTOBER 1, 2019



# THE UNIVERSITY OF TULSA DEPARTMENT OF CAMPUS SECURITY ANNUAL CRIME & FIRE SAFETY REPORT

This report was prepared by The University of Tulsa Department of Campus Security in order to comply with the Clery Act (formerly known as the Federal Student Right-to-Know and Campus Security Act of 1990). The report describes security and fire safety practices and procedures at The University of Tulsa as well as lists crime and fire statistics for the most recent calendar year and the two preceding calendar years. The University of Tulsa is required to report each year on the status of campus security to all current students and employees as well as prospective students and employees.

**You may review information from this report on The University of Tulsa Department of Campus Security website <https://www.utulsa.edu/security>. If you would like a printed copy of this report, please call 918-631-5555, or pick up a copy at the Student Affairs Office, Housing Office, Business Office, Office of Human Resources, Admissions Office or at the Department of Campus Security.**

## About TU

The University of Tulsa is a 200-acre community located two miles east of downtown Tulsa, a metropolitan city with a population of about 950,000. As an integral part of the community, the university shares many of the same interests and concerns of Tulsa citizens, including safety and crime.

To prevent criminal incidents, The University of Tulsa Department of Campus Security works with other university departments, as well as outside law enforcement agencies, to ensure that members of the campus community and their possessions are well protected at all times. Ultimately, each member of the community is responsible for his or her safety.

The University of Tulsa Department of Campus Security is committed to providing our campus community with the highest level of professionalism.

## The Department of Campus Security

The Department of Campus Security is located at 3115 East 8th Street. The department has an authorized full-time force of 33 armed security officers, certified by OK-CLEET (Council on Law Enforcement Education and Training). Campus Security officers comprise the patrol, investigations and administrative divisions of the department and are authorized to arrest and detain individuals on university-owned or controlled property per Oklahoma state statute Title 22, Section 187. These officers conduct foot, bicycle and vehicular patrols of the campus and residential areas, 24 hours a day, 365 days a year. The department is

augmented with off-duty Tulsa Police Officers employed to assist campus patrol and security for large campus sporting and special events.

TU has a memorandum of understanding (MOU) with the Tulsa Police Department that establishes collaboration on reports of sexual assault, domestic violence, dating violence, and stalking victims, including off-campus incidents that involve members of the TU community where Tulsa Police provides the law enforcement capabilities on campus. Campus Security communicates and cooperates with all other federal and state law enforcement agencies to ensure awareness of incidents that may occur on or off campus.

Officers patrol and maintain a security presence at three separate campuses and several non-campus buildings and properties that are owned or controlled by The University of Tulsa, these include:

### Separate Campuses

- Main Campus, 800 S. Tucker Dr., Tulsa, OK
- On-Campus Sites
  - Henneke Building – 1204 S. Harvard Ave., Tulsa, OK
  - TU Bookstore, 3314 E. 11th St., Tulsa, OK
  - TU Automotive – 1207 S. Harvard Ave., Tulsa, OK
  - West Park Building – 2504 E. 4th Pl., Tulsa, OK
- North Campus, 2450 E. Marshall St., Tulsa, OK
- Oxley College of Health Sciences, 1215 S. Boulder Tulsa, OK

### Non-Campus Sites

- Gilcrease Museum, 1400 N. Gilcrease Museum Road, Tulsa, OK
- Hardesty Press Storage Building, 1911 E. 11th St., Tulsa, OK
- Skelly House – 2101 S. Madison Ave., Tulsa, OK
- Zarrow Center, 124 E. Brady St., Tulsa, OK

The Campus Security Department's Communications Center is staffed 24 hours a day, 365 days a year with APCO-certified Public Safety Dispatchers and other support personnel who assist in the safety of our campus community and properties by monitoring all electronic security systems (fire and intrusion alarms, access control systems, surveillance cameras, emergency phones and radios).

When needed, the Communications Center in conjunction with the Office of University Relations has the ability to send emergency notifications to the campus community via text, email, social media and video message boards. Our Dispatchers have immediate contact with emergency service agencies (Police, Fire and Medical) to assist and coordinate their arrival when needed.

Campus Security is the primary responder to all campus

incidents and emergencies and works closely with local law enforcement agencies, the Office of Human Resources and the Dean of Students when investigating criminal behavior, violations of university policies and/or violations of the Student Code of Conduct. TU recognizes the need for maintaining confidentiality, as such; victims or witnesses may choose to report on a voluntary and confidential basis to the Dean of Students, Director of Housing and Residence Life, Director of Campus Security, Chaplain or any other staff or faculty member of the university.

## **The Office of Student Affairs**

The Office of Student Affairs provides programs and services designed to promote academic success and global citizenship through co-curricular activities and student development programs.

### **Specific programs, services and activities include:**

- Alcohol Education Seminars
- Co-curricular Transcript
- FERPA Information & Releases (Student Request to Share Information)
- Greek Life
- Leadership Education
- Multicultural Student Programs
- Parent & Family Organization
- Parent & Family Weekend
- Sexual Assault Awareness
- Sexual Responsibility Programs
- Student Activities
- Student Association
- Student Handbook

The Office of Student Affairs is also responsible for handling student conduct matters as well as complaints regarding sexual assault and harassment. Additionally, the Associate Vice President for Enrollment and Student Services Dean of Students and the Assistant Dean of Students serve as ombudsmen to provide mediation of student complaints. The Student Affairs staff are available for programs on alcohol awareness, sexual assault, sexual harassment, leadership education, multicultural awareness and Greek Life.

## **Student Affairs Department**

### **Campus Recreation**

*Collins Fitness Center, 918-631-2679,*

<https://utulsa.edu/fitness-center>

- Intramural sports, recreational facilities, aerobics and other classes

### **Career Services**

*Hardesty Hall, 918-631-2549, <https://utulsa.edu/student-affairs>*

- Résumé workshops, interviewing preparation, job placement fairs, employer networking and career counseling

## **Counseling and Psychological Services**

*Alexander Health Center, 918- 631-2200*

- Confidential, personal counseling services

## **Advocacy Alliance**

*Hardesty Hall, 918-631-2327,*

<https://utulsa.edu/sexual-violence-prevention-education/advocacy-alliance>

- Campus-wide committee that develops programming and training and assessment to educate the TU community on topics related to sexual violence and assault

## **Greek Life**

*Hardesty Hall, 918-631-3516, <https://utulsa.edu/greek-life>*

- Six IFC fraternities, six NPC sororities, one National Panhellenic sororities and fraternities

## **Multicultural Student Programs**

*Hardesty Hall, 918-631-2966,*

<https://utulsa.edu/multicultural-student-programs>

- Cultural and educational programming, mentoring and advising

## **New Student Programs and Services Orientation**

*Hardesty Hall, 918-631-2707,*

<https://utulsa.edu/new-student-programs>

- Coordinates New Student Orientation, Parent & Family Weekend and the Parent & Family Organization

## **Student Activities**

*Hardesty Hall, 918-631-2585, <https://utulsa.edu/student-activities>*

- Student government, 160+ clubs and organizations, co-curricular transcripts and entertainment

## **Behavioral Intervention Team**

*Hardesty Hall, 918 631-2327, <https://utulsa.edu/student-affairs>*

- Develop support plans to promote student health, well-being and successful academic experiences; and promotes campus safety through an active process of threat assessment and behavioral intervention. Representatives from various campus offices meet to share information and develop action plans. This committee also seeks information from and consults with faculty and staff to identify problematic behaviors.

# **CAMPUS SAFETY MEASURES**

## **Access to Campus Facilities**

Instructional and administrative facilities are open to the public year-round during business hours, but Campus Security is called upon to allow access to some campus facilities when they are closed to the public. TU does not authorize access without the approval of Campus Security as verified by a person with legitimate control of the facility.

## **Buildings and Grounds**

The Physical Plant Department staff maintains the university buildings and grounds with a concern for safety

and security. They inspect campus facilities regularly and respond to reports of potential safety and security hazards such as broken windows and locks. The physical plant staff makes sure the campus is well-lit, and additional lighting is installed as needed.

All campus buildings, grounds and properties are routinely inspected by Security Officers and Physical Plant employees to ensure that all lights are functioning.

### **Bus Service/On-Campus**

The Hurricane Express is an on-campus bus service intended to provide a safe alternative mode of transportation between the campus' largest parking areas and strategic campus locations.

The Hurricane Express runs Monday through Friday, 7 a.m. to 6 p.m. and is free of charge to all staff, faculty, students and campus visitors. <https://utulsa.edu/shuttle-service>

### **Bus Service/Off-Campus**

The Hurricane Express also provides transportation between the main campus and the Oxley College of Health Sciences. This service is available Monday through Friday, on a semester class-defined schedule. This shuttle is available free of charge to all staff, faculty, students and campus visitors.

Access the current schedule: <https://utulsa.edu/shuttle-service/#oxley-college-of-health-sciences>

### **Bus Service: Off-Campus, Saturday**

Cane Transit is an off-campus bus service that provides TU students with comfortable transportation from campus to several shopping centers in the Midtown Tulsa Area. <https://utulsa.edu/housing-dining/cane-transit>

Cane Transit passengers must abide by the following guidelines.

- All riders **MUST** have their ID to ride the shuttle.
- All riders are expected to catch the last shuttle. It is not the shuttle driver's responsibility to wait or find the riders.
- No alcohol or smoking is permitted on the shuttle.
- It is recommended that passengers catch the shuttle at the same location where they were dropped off.
- If passengers miss the last shuttle, they are responsible for their own transportation back to campus.
- Shuttle drivers may make additional stops but are not allowed to deviate from the original shuttle route.

### **Safety Awareness Programs**

The Office of Student Affairs, the Department of Campus Security, Resident Life and other University organizations hold safety awareness programs on a wide range of topics, including personal safety awareness, rape prevention, and the prevention of burglary and vandalism before the beginning

of each fall semester and upon request as available.

These programs are designed to inform students and employees about campus security procedures and practices, encourage them to be responsible for their own security and the security of others, and inform them about the prevention of crimes.

Information on safety and security is provided to students and employees at orientation, seminars, through the student newspaper, crime alert bulletins, and the campus television station. Please call 918-631-5555 for more information on these programs.

### **Crime Prevention Specialist**

A Campus Security Crime Prevention Specialist is available to address departmental, group or other on-campus security information needs. These include assistance in security planning and programming as well as risk or security analyses of specific facilities or operations. Our Crime Prevention Specialist can be contacted at 918-631-5555.

### **Blue Phones**

The Blue Light Telephone System increases safety and prevents crime by enabling people to reach Campus Security quickly from multiple locations around campus. The phones are marked by signs and distinctive blue lights, so they are visible 24 hours a day. The blue-light phones are located in parking lots, on walkways, along roadways, outside classroom buildings and residence halls and inside certain buildings.

Campus Security can immediately identify the caller's location and dispatch an officer to that location.

### **Emergency Phones**

Emergency phone are similar to blue light phones, except for location. Emergency phones are located indoors and are located in buildings around the campus and in elevators.

### **Monitoring Off-Campus Crime**

The Department of Campus Security maintains liaison with federal, state and local law enforcement agencies who keep the university well informed of off-campus crimes, crime trends and situations that may impact the safety of the campus community.

Campus Security also works closely with the City of Tulsa Police Department in preventing crime in our surrounding neighborhood and, when necessary, making arrests and investigating crimes. There are no university-recognized non-campus locations of student organizations as of this publication.

### **R.A.D.– Rape Aggression Defense**

R.A.D. is a nationally recognized program that is designed to help women overcome the effects of sexual harassment and sexual violence on campus by teaching assertiveness, awareness, risk reduction, risk recognition, avoidance and physical defense strategies. The program is taught several

times a year by Campus Security R.A.D.-certified instructors. For more information on attending or scheduling a R.A.D. self-defense training program, please email [radtraining@utulsa.edu](mailto:radtraining@utulsa.edu) or call 918-631-5555.

## Safety Escort Service

Campus Security Officers provide a free safety escort service for persons who must travel around campus alone at night. This service also is extended to those persons with permanent or temporary disabilities. Please call 918-631-5555 to access the safety escort service.

## Special Event Security

Campus Security is required at various university functions, athletic events and other special events. Individuals and groups that require officers for their events should complete an event security request form and submit it to Campus Security at least seven (7) business days in advance of their event.

**Event Form:** <https://utulsa.edu/offices-and-services/security/services>

## Sex Offender Registration

Students or employees who are required to register as sex offenders or violent offenders must promptly register in person with The Department of Campus Security as well as any other required authorities. Failure to promptly register is a felony and only offenders convicted after November 1999 will be included in the sex offender registries. For more information, please contact Campus Security at 918-631-5555. Individuals can search for registered sex offenders at: <https://sors.doc.state.ok.us/svor/f?p=119:1>:

# COMMUNITY RESPONSIBILITY

All members of the TU campus community are responsible for making TU a better, safer place. Faculty, students and staff can report hazards and request services or repairs by calling the Department of Campus Security at 918-631-5555. Members of the university community are encouraged to call immediately if there is a question of suspicious persons or behavior.

Students, faculty and staff can assume responsibility for their own personal safety and the security of their belongings by following these simple, common sense precautions.

- Use the safety escort service when moving about campus at night.
- Keep resident hall and apartment doors locked at all times, even when occupied.
- Do not leave purses, wallets, credit cards or identification cards (including campus ID and driver's license) or other personal possessions unattended in public areas.
- Place bicycles in racks and secure them with U-bolt or sturdy cables and locks.
- Record serial numbers, when available, and store them separately.
- Lock vehicles at all times and remove valuable items.
- Report any unusual activity, suspicious individuals or malfunctioning equipment to residence life staff and/or security.
- In the event of a weather alert, act responsibly and take cover as needed.
- Observe all campus rules and regulations.

## Safety and Security Tips

The Department of Campus Security recommends the following safety tips for all members of the TU campus community.

### On Campus

- Whether alone or in a group, remain alert and aware of your surroundings while walking at night. If needed, contact the Office of Campus Security at 918-631-5555 to arrange for a safety escort.
- In parking lots, have your car keys out and ready for entry as you approach your car.
- Try to park in a well-lit area close to your destination after dark.
- Keep car doors locked and windows rolled up. Never leave valuables within view in your car.
- If you feel threatened or a situation seems suspicious, immediately go to an open building where there are other people or find one of the "blue light" emergency phones on campus.
- Never leave personal items unattended or unlocked.

### At Home

- Keep apartment and residence hall room doors/windows locked, even when home. Take keys with you when you leave the residence.
- Do not let strangers in your residence and do not lend out your keys or leave them lying around.
- Don't advertise your absence, especially on a voicemail greeting or social networking sites such as Facebook and Twitter.

### In Social Situations

- When dating someone you don't know well, ask people you trust about your date.
- Socialize in groups — not alone with one person.
- Drive yourself and carry extra money in case you need to get home alone.
- Follow your instincts if you feel uncomfortable or uneasy about a situation.
- Remember that alcohol impairs both your decision-making processes and your ability to communicate.
- Keep all drinking glasses, bottles or other open

containers in sight at all times. When accepting a drink from someone else, make sure you are the one to open the container. Be aware that ice cubes could also contain harmful substances.

- If you drink, under no circumstances are you justified to drive. Call a friend, taxi, or car service (such as Uber or Lyft) to return home safely.

### **Social Networking Sites**

- Don't give out information simply because it is requested.
- Giving out birthdates, full names, addresses, phone numbers, Social Security numbers, bank or credit card account number other personal information can lead to identity theft and cyber stalking.
- Protect your passwords.
- Take caution when posting photos of you or your friends online.
- Remember that online photos are easily archived, so once information is posted, removing photos may not permanently delete them from the web.
- Remain cautious when arranging personal meetings with new online acquaintances.
- Only post information you are comfortable with others seeing such as parents, potential employers and instructors.

### **Avoid Identity Theft**

- Only enter personal information on trusted sites.
- Immediately contact your credit card company about unfamiliar credit card charges.
- Research why your card was unexpectedly denied.
- Shred receipts, bills and other documents that might contain personal information.
- Review your credit card report on a routine basis.

**In the event of suspected fraudulent activity, file a report with Campus Security and keep this report or its report number on file. Also, notify one of the three credit reporting agencies to enact a fraud alert. Finally, file a report with the Federal Trade Commission at 1-800-IDTHEFT.**

- Don't share passwords with anyone, even family or close friends.
- Don't ignore calls from creditors about charges.
- Don't reply to emails that request personal information. These messages are most likely the act of identity thieves.
- Don't leave paperwork lying around that contains personal information.

## **TIMELY WARNING POLICY**

The University of Tulsa is responsible for issuing timely warnings in compliance with the Clery Act (formerly known as the Federal Student Right-to-Know and Campus Security Act of 1990).

The decision to issue a timely warning shall be decided on a case-by-case basis, in compliance with the act, and by considering all available facts. The timing of the notification shall, in the first instance, be based upon whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

In the event that a situation arises that requires issuance of a warning, these warnings are provided to keep the campus community informed about safety and security matters on an ongoing basis and/or in an effort to prevent similar crimes from occurring.

### **Timely Warnings**

Timely warnings usually are addressed for the following classifications: arson, burglary, aggravated assault, criminal homicide, motor vehicle theft, robbery, and sex offenses. Timely warnings also may be issued for other crimes as deemed necessary. Upon receipt of all relevant information, such warnings will, as circumstances warrant, be issued in a manner to best protect the campus community.

### **Emergency Notification**

Without delay, and taking into account the safety of the community, TU will determine the content of the notification and initiate the Emergency Notification System; unless issuing a notification will, in the professional judgment of the Campus Security Director, Captains and on-duty Supervisors, compromise efforts to assist a victim, contain the emergency, respond to or otherwise mitigate the emergency.

The Department of Campus Security will gather and analyze reported facts, when appropriate, to verify that a legitimate emergency or dangerous situation exists.

### **Procedure**

When a determination has been made that a timely warning of emergency notification is appropriate, Campus Security will take action to ensure timely notification of the campus community including immediately contacting the Office of University Relations to arrange for media distribution. Options for notifying students, faculty and staff include TU's emergency notification system.

Such warning(s) may include, but are not limited to, the following: type of crime, date, time and location of the crime as well as available suspect information.

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The Department of Environment, Health and Safety is responsible for developing, coordinating and assessing building emergency plans designed to be an all-hazards disaster response and emergency management plan.

The building emergency plans provide emergency contacts and procedures specific to each building and will be updated as changes occur by the Executive Director of Human Resources & Risk Management and distributed in appropriate locations throughout the building by the Building Contact person.

A copy of the building emergency plan can be downloaded at: <https://utulsa.edu/wp-content/uploads/2015/05/generic-building-emergency-plan-june2015.pdf>

## EMERGENCY NOTIFICATION SYSTEM

The University of Tulsa has an emergency notification system that allows it to communicate with students, faculty and staff in a matter of minutes by telephone, email and text messaging. Campus Security believes continuous and rapid notification is one of the best methods of protection for members of the campus community. Situations can change rapidly and in unexpected ways. The ability to communicate up-to-date information is very important and helps prevent panic fueled by rumors and misinformation.

The success of TU's emergency notification system depends upon accurate and current contact information supplied and updated by students, faculty and staff. Any contact information provided for the purpose of the emergency notification system is securely stored and used only in emergency situations.

### Text Messages

In the event of a major life safety or public health emergency on campus, Campus Security will notify and advise students, faculty and staff via its TU Alert text messaging service, a key component of the university's emergency notification program. Accurate contact information is required to ensure the effectiveness of emergency text messages. Members of the campus community are strongly encouraged to enroll in the program by providing their cell phone number at: <https://utulsa.omnilert.net>

### University Emails

Marketing/Communications may send high alert emails to the entire campus community providing emergency notifications and instructions.

### Social Media

Marketing/Communications will utilize Facebook, Twitter and other social media outlets when necessary to provide updates on campus updates and emergencies.

### TUTV/Campus Monitors

Campus Security can override its campus cable system, to provide emergency notification in university buildings and residential housing.

### Local Media

Marketing/Communications will work with local media (radio, television and newspapers) to help announce and update campus closures or emergency situations.

### Campus Security Website

Marketing/Communications will provide emergency updates on university homepage website as they become available. Students, faculty, staff and parents can access the site at [utulsa.edu](http://utulsa.edu).

## REPORTING CRIMES AND EMERGENCIES

Potential criminal actions and other emergencies occurring on the Main Campus, North Campus, Zarrow Center, Oxley College of Health Sciences and the Henneke Building can be reported anytime from a campus extension by dialing 5555. Calls placed to Campus Security from a cell phone or an off-campus phone can be placed at any time by dialing 918-631-5555.

**Calls to Security also can be placed at any of the many blue emergency phones located throughout the main campus.**

Emergency calls for Police, Fire and Medical may also be placed to the City of Tulsa 911 Center. Upon receipt of these calls, Campus Security Officers are dispatched immediately to the site of the complaint, taking appropriate action and coordinating the response with outside emergency services.

### **Reporting Crimes and Emergencies**

#### **Gilcrease Museum**

Potential criminal actions and other emergencies occurring at Gilcrease Museum can be reported anytime by dialing 918-596-2729. Emergency calls for Police, Fire and Medical can also be placed to the City of Tulsa 911 Center.

#### **Oxley College of Health Sciences**

Potential criminal actions and other emergencies occurring at the Oxley College of Health Sciences can be reported anytime by dialing 918-631-2591 or 918-631-5555. Emergency calls for Police, Fire and Medical can also be placed to the City of Tulsa 911 Center.

The University of Tulsa recognizes the necessity for respecting a reporting party's privacy whenever possible. As such, victims or witnesses may choose to report crimes on a voluntary basis to Campus Security Authorities at The University of Tulsa without disclosing personal identifiable information.

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### **Reporting Crimes to Campus Security Authorities**

Higher Education Act Disclosure requires the following offices/persons to report crime received from any reporting party:

#### **Campus Security**

918-631-5555, or by dialing 911

#### **President**

918-631-3244

#### **VP Institutional Advancement**

918-631-2565

#### **Executive VP Finance, Operations & Administration**

918-631-3245

#### **Executive VP Academic Affairs & Provost**

918-631-3040

#### **VP, Enrollment & Student Services**

918-631-2895

#### **Associate VP Enrollment and Student Services / Dean of Students**

918-631-2510

#### **Associate VP, Enrollment and Student Services / Student Housing**

918-631-2516

#### **VP, Public Affairs & Economic Development**

918-596-2710

#### **VP & Director, Athletics**

918-631-2181

### **When to Report Crimes and Emergencies**

The Department of Campus Security is the primary responder for all campus incidents and emergencies and works cooperatively with local law enforcement agencies. The University of Tulsa encourages the prompt reporting of any incident that compromises the safety, health or rights of the campus community. Call Campus Security if:

- You see someone committing a crime
- You need to report an old crime
- You see anyone or anything suspicious
- Someone is injured or ill
- You see fire or smell smoke
- You have knowledge of a chemical spill

### **Housing Access & Security**

The University of Tulsa offers campus living for its students in both single-sex and optional coed residence halls, campus apartments and sorority houses.

Professional Residence Life Coordinators and student resident assistants, who are all members of the University Residence Life staff, live in residence halls and campus apartments and rotate on-call responsibilities 24 hours a day

All residence life staff members are required to participate in training associated with the safety and security of the campus. Training is administered through TU safety and security personnel.

University housing keys are the property of TU and may not be duplicated. Each student is responsible for his or her room key and TU ID card. Students should immediately report a missing key or ID card to Housing Staff.

### **Security Equipment, Facility Maintenance & Repair**

The Physical Plant is responsible for day-to-day maintenance and repair of all campus apartments and residence halls. Routine and preventative maintenance is performed on windows, frames and hardware, room and building entrance doors and stairway, hallway and entry lights.

Maintenance request forms for housing facilities on campus can be submitted online, 24 hours a day at: [tma.utulsa.edu:81/home.html](http://tma.utulsa.edu:81/home.html).

Once a request has been submitted online, residents will receive an electronic confirmation, which provides a work request/order number. Residents also will receive an electronic update when the request is complete. If additional information is needed, Physical Plant is available to assist with questions. Call 918-631-2287, Monday through Friday, 8 a.m. to 5 p.m.

For emergencies occurring between 8 a.m. and 5 p.m., (floods, broken locks, broken windows, alarms, and loss of power) please call 918-631-2287. Any other time, please contact Campus Security at 918-631-5555 to report facility-related emergencies.

## Living and Dining on Campus

Resident rights, responsibilities and safety policies and procedures apply to all residential students. These policies address security and safety issues, visitation hours, access control, key security, emergency fire evacuation procedures, fire safety equipment, fire safety and prevention, severe weather and medical emergency procedures.

Campus housing residents are strongly encouraged to familiarize themselves with the guide at:

<https://utulsa.edu/housing-dining/rights-responsibilities-safety>

# SEXUAL MISCONDUCT POLICY

## I. POLICY STATEMENT

Title IX of the Education Amendments of 1972 protects people from discrimination based on sex in education programs or activities that receive federal financial assistance. Title IX broadly prohibits sexual misconduct in recruitment, admissions, employment, retention, and access to educational programs or activities.

Sexual misconduct, as defined below, is prohibited by this policy and will not be tolerated within the TU community. Every member of the TU community has the right to resources should they experience an act of sexual misconduct. Please come forward and ask questions, report, and help us eradicate sexual misconduct by stopping the silence surrounding it.

This policy pertains to students, employees, and visitors of The University of Tulsa. "Student" means any person for whom the University maintains educational records, as defined by the Family Educational Rights and Privacy Act of 1974 and related regulations, and who is currently enrolled in ANY course and/or is part of a degree-granting program even though conduct may occur before classes begin, including new student orientation, or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded.) Persons who are not enrolled for a particular term, but who have a continuing

relationship with the University, are considered students, as are persons living in University housing facilities, although not enrolled in the University. This policy applies to but is not limited to undergraduate and graduate students alike, and students studying abroad.

"Employees" means all full-time, part-time, and temporary faculty members, administrative/professional and hourly employees, contract workers, and trustees of The University of Tulsa, at all times and places in any connection with this institution, whether on or off campus.

"Visitors" means business invitees, vendors, visitors, and guests of any student or employee of The University of Tulsa, at all times and places in any connection with this institution, whether on or off campus.

The University of Tulsa values excellence in scholarship, dedication to free inquiry, integrity of character, and commitment to humanity as described in our Mission Statement and Code of Conduct. Sexual misconduct violates our institutional values and its presence in the community presents a barrier to fulfilling the University's scholarly, research, educational, patient care, and service missions. As such, sexual misconduct will not be tolerated at The University of Tulsa and is expressly prohibited.

TU investigates reports of sexual misconduct and provides internal grievance procedures. These procedures offer persons reporting sexual misconduct an internal avenue for holding violators accountable for their actions. The University will issue appropriate sanctions against any person found responsible for prohibited conduct whether the behavior occurred on campus or off campus. The University of Tulsa respects the privacy of consensual relationships among consenting adults and does not intend to become intrusive in these relationships. However, if these relationships should lead to an allegation of violent, coercive, or threatening behavior or if a person is involved in an unwanted or non-consensual incident, then the University will assist those persons and make resources available to them.

Furthermore, acts prohibited by this policy may constitute violations of other University policies and regulations that may require additional proceedings. For example, complaints against non-student responding parties who are employed by the University may also constitute violations of the appropriate faculty or staff conduct-policy. Students, employees, and visitors are advised that some acts of sexual misconduct may also constitute a violation of the Oklahoma statutes. Therefore, complainants may wish to pursue the matter through the state's civil, and/or criminal systems as well as through the University system since each of these entities may offer different protections and resources. These statutes are available at: <https://www.oscn.net/applications/oscn/index.asp?ftdb=STOKST&level=1>

This policy shall be applied and interpreted in conjunction with the following existing documents (and any amendments or successor documents): The Policy on Harassment; The Statement on Academic Freedom Responsibility and Tenure (faculty); The Student Code of Conduct and The University of Tulsa Statement on Rights, Freedoms and Responsibilities (students); The University Policies and Procedures Manual (non-faculty employees); The University of Tulsa Policy on Non-Discrimination, as adopted by the Board of Trustees on September 18, 1991 and The University of Tulsa Student Pledge and Commitment, created and approved by the student body and accepted by the Board of Trustees in the Fall of 2003. Additionally, the Ethical Conduct in Academic Research and Scholarship policy may also apply to any situation. All of these documents are available online, and as links in this policy. To access these policies, sign-in to the Portal at <https://utulsa.edu>

In conjunction with this policy, the University publishes a Resource Guide containing detailed information on sexual misconduct prevention training as well as additional campus and community resources available to persons who have experienced sexual misconduct. The Resource Guide is available online, and as a link in this policy: <https://utulsa.edu/sexual-violence-prevention-education/resources>

## II. PROHIBITED CONDUCT

This Policy prohibits sexual misconduct. Sexual misconduct encompasses all forms of sex and gender-based discrimination, harassment, abuse, violence, and sexual assault (whether digital, emotional, psychological or physical in nature) as well as unwelcome sexual conduct, dating violence, domestic violence, interpersonal violence, stalking, coercion, exploitation, and any act of retaliation based on a complaint of sexual misconduct.

## III. DEFINITIONS

### Coercion

“Coercion is the act of using pressure, alcohol or drugs, or force to have sexual contact with someone against their will” and includes “persistent attempts to have sexual contact with someone who has already refused.” Think of coercion as a spectrum or a range. It can vary from someone verbally encouraging you to someone actually forcing you to have contact with them. It can be verbal and emotional, in the form of statements that make you feel pressure, guilt or shame. You can also be made to feel forced through more subtle actions. For example, your partner or someone else might:

- Make you feel like you owe them;
- Give you compliments that sound extreme or insincere as an attempt to get you to agree to something;
- Badger you, yell at you or hold you down;
- Give you drugs and alcohol to loosen up your inhibitions;

- Play on the fact that you’re in a relationship, saying things such as: “Sex is the way to prove your love for me” or “If I don’t get sex from you, I’ll get it somewhere else”;
- React negatively (with sadness, anger or resentment) if you say no or don’t immediately agree to something;
- Continue to pressure you after you say no;
- Make you feel threatened or afraid of what might happen if you say no; and
- Try to normalize their sexual expectations: for example: “I need it, I’m a guy.”

### Dating Violence

Dating violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes but is not limited to:

- Controlling, abusive, and aggressive behavior in a romantic relationship. It can happen in heterosexual or LGBTQ relationships, and between partners with transgender identity. It can include verbal, emotional, physical, or sexual abuse, or a combination; and
- Sexual or physical abuse or the threat of such abuse.

### Digital Harassment/Abuse

The use of technologies, such as texting and social networking to bully, harass, stalk or intimidate another person. Often this behavior is a form of verbal or emotional abuse perpetrated online. Examples of digital harassment/abuse include but are not limited to:

- Tells you who you can or can’t be friends with on Facebook and other sites;
- Sends you negative, insulting or even threatening emails, Facebook messages, tweets, DMs or other messages online;
- Uses sites like Facebook, Twitter, Foursquare and others to keep constant tabs on you;
- Puts you down in their status updates;
- Sends you unwanted, explicit pictures and demands you send some in return;
- Pressures you to send explicit video;
- Steals or insists to be given your passwords;
- Constantly texts you and makes you feel like you can’t be separated from your phone for fear that you will be punished;
- Looks through your phone frequently, checks up on your pictures, texts and outgoing calls;
- Tags you unkindly in pictures on Instagram, Tumblr, etc.; and
- Snaps unwanted, explicit pictures or videos of you, or films you without your consent.

## **Domestic Violence**

Domestic Violence is defined as a felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; and
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

## **Emotional Harassment/Abuse**

Emotional harassment/abuse within a relationship is when one partner exerts control over another in a non-physical way. This includes but is not limited to:

- Calling you names, insulting you or continually criticizing you;
- Refusing to trust you and acting jealous or possessive;
- Trying to isolate you from family or friends;
- Monitoring where you go, who you call and who you spend time with;
- Demanding to know where you are every minute;
- Punishing you by withholding affection;
- Threatening to hurt you, the children, your family or your pets;
- Humiliating you in any way;
- Blaming you for the abuse;
- Gaslighting: emotional manipulation that causes a victim to question their own feelings, instincts and sanity;
- Accusing you of cheating and being often jealous of your outside relationships;
- Serially cheating on you and then blaming you for their behavior;
- Engaging in, or threatening to engage in, behaviors intended to hurt you;
- Seeking out other sexual interests or activities to prove that they are more desired, worthy, etc. than you are;
- Attempting to control your appearance: what you wear, how much/little makeup you wear, etc.; and
- Telling you that you will never find anyone better, or that you are lucky to be with a person like them.

## **Gender-Based Discrimination**

Gender-based discrimination is unwelcome conduct of a nonsexual nature based on a student's actual or perceived sex, including harassment, abuse, violence or assault based on a person's gender identity, gender expression, and/or nonconformity with gender stereotypes.

## **Interpersonal Violence**

Interpersonal violence encompasses a broad range of abusive behavior committed by a person who is or has been in a romantic or intimate relationship with the person reporting the conduct or who is a spouse or partner, family member; or a roommate. Interpersonal violence includes physical, sexual, emotional, economic, or psychological actions or threats of actions that a reasonable person in similar circumstances and with similar identities would find intimidating, frightening, terrorizing, or threatening.

## **Physical Abuse**

Physical abuse occurs when a person exerts control over another person by using physical force. Physical abuse can be a single occurrence or happen repeatedly, and can include any of the following tactics of abuse:

- Pulling your hair, punching, slapping, kicking, biting or choking you;
- Forbidding you from eating or sleeping;
- Damaging your property when they're angry (throwing objects, punching walls, kicking doors, etc.);
- Threatening to hurt or actually hurting you with weapons;
- Trapping you in your home or keeping you from leaving;
- Preventing you from calling the police or seeking medical attention;
- Harming your children;
- Abandoning you in unfamiliar places;
- Driving recklessly or dangerously when you are in the car with them; and
- Forcing you to use drugs or alcohol (especially if you've had a substance abuse problem in the past)

## **Psychological Abuse**

Psychological abuse is defined as degradation, humiliation, intimidation and threats of harm; it can refer to acts such as:

- Intense criticizing, insulting, belittling, ridiculing, and name calling that have the effect of making a person believe they are not worthwhile and keep them under the control of the abuser;
- Verbal threats of abuse, harm, or torture directed at an individual, the family, children, friends, companion animals, stock animals, or property;
- Physical and social isolation that separates someone from social support networks; extreme jealousy and possessiveness, accusations of infidelity, repeated threats of abandonment, divorce, or initiating an affair if the individual fails to comply with the abuser's wishes; and
- Monitoring movements and driving fast and recklessly to frighten someone.

## **Retaliation**

Retaliation constitutes any acts of reprisal, revenge and retribution based on a complaint of sexual misconduct. Retaliation can occur from the perpetrator/accused, friends/peers/family of either party, coworkers/supervisors, or any other individual who may have knowledge of the act. This can include, but is not limited to: spreading rumors, verbal abuse/bullying, online harassment/abuse, physical harm, being excluded/ostracized, being demoted/fired, unjustified grade reductions, and destruction of property. Retaliation does not include petty slights or annoyances. Retaliation against a victim and/or the person reporting an act of sexual violence is prohibited by law and university policy. This means that the perpetrator/accused, the university, supervisors and other members of the community are forbidden from retaliation and such acts would be in violation of Title IX, EEO laws, and University policy.

## **Sexual Assault/Sexual Violence**

Sexual assault is actual or attempted sexual contact with another person without that person's consent. Sexual contact is any act of non-consensual touching of another with an element of sexual gratification for the offender. In order to give consent to sexual activity, a person must be able to understand Who, What, When, Where, Why and How with respect to that sexual activity. Any time sexual activity takes place where one party did not understand any one of these six conditions, incapacity is an issue. An awareness of all six must be present. This is another way of stating the law's expectation that consent be informed, and any time it is not, consent cannot be effective. To be more precise, an incapacitated person cannot give consent. They could be stark naked, demanding sex, but if they are incapacitated at the time, and that is known or knowable to the accused, any sexual activity that takes place is misconduct, and any factual consent that may have been expressed is irrelevant. Sexual assault includes, but is not limited to:

- Intentional touching of another person's intimate parts without that person's consent; or
- Other intentional sexual contact with another person without that person's consent; or
- Coercing, forcing, or attempting to coerce or force a person to touch another person's intimate parts without that person's consent; or
- Rape. Rape is penetration, no matter how slight, of the vagina or anus of a person by any body part of another person or by an object, or oral penetration by a sex organ of another person, without the consent of the victim; or
- Drug-facilitated sexual assault. Drug-facilitated sexual assault can occur when someone is given a drug without their knowledge so that an offender can take advantage of them. It can also include when a person has voluntarily taken a drug and the offender takes advantage of the person in their incapacitated state.

The use of drugs to facilitate sexual assault is not limited to typical "date-rape drugs" and may include any substance that creates an experience of incapacitation;

## **Sexual Exploitation**

Sexual exploitation occurs when a person takes sexual advantage of another person for the benefit of anyone other than that person without that person's consent. Examples of behavior that could rise to the level of sexual exploitation include but are not limited to:

- Prostituting another person;
- Recording images (e.g., video, photograph) or audio of another person's sexual activity, intimate body parts, or nakedness without that person's consent;
- Distributing images (e.g., video, photograph) or audio of another person's sexual activity, intimate body parts, or nakedness, if the individual distributing the images or audio knows or should have known that the person depicted in the images or audio did not consent to such disclosure and objects to such disclosure; and,
- Viewing another person's sexual activity, intimate body parts, or nakedness in a place where that person would have a reasonable expectation of privacy, without that person's consent, and for the purpose of arousing or gratifying sexual desire.

## **Sexual Harassment**

Sexual harassment is unwelcome conduct of a sexual nature, including but not limited to unwelcome sexual advances; requests for sexual favors; or other verbal or nonverbal conduct of a sexual nature, including rape, sexual assault, and sexual exploitation. In addition, depending on the facts, dating violence, domestic violence, and stalking may also be forms of sexual harassment. Sexual harassment can include a number of unwanted sexual advances from another person, including gender harassment, verbal sexual remarks, verbal sexual requests, non-verbal sexual displays, seductive behavior, sexual bribery, and can escalate into sexual coercion or sexual assault. Sexual harassment is more commonly discussed as a concern in the workplace, but it is a concern in various other settings including college campuses and social settings.

## **Stalking**

Stalking is a repeated pattern of unwanted contact that is harassing or threatening which causes the victim to be fearful or concerned about their safety or the safety of someone close to them. This could include:

- Unwanted calls, text messages, or voicemails
- Unwanted emails or contact through social media
- Unwanted cards, letters, flowers or presents
- Showing up in places where the victim lives, works, or goes to school

- Sneaking into the victim’s home or car
- Stalking is further defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to
- Fear for the person’s safety or the safety of others; or
  - Suffer substantial emotional distress.

### **Unwelcome Sexual Conduct**

Sexual conduct is considered “unwelcome” if the person did not request or invite it and considered the conduct to be undesirable or offensive. Unwelcome sexual conduct may take various forms, including, sex-based name-calling, sex-based graphic or written statements (including the use of cell phones or the Internet), or other sex-based conduct that may be physically threatening, harmful, or humiliating. Unwelcome sexual conduct does not have to include intent to harm, be directed at a specific target, or involve repeated incidents. Unwelcome sexual conduct can involve persons of the same or opposite sex.

- Participation in the conduct or the failure to complain does not always mean that the conduct was welcome. The fact that a person may have welcomed some conduct does not necessarily mean that a person welcomed other conduct. Also, the fact that a person requested or invited conduct on one occasion does not mean that the conduct is welcome on a subsequent occasion.

### **IV. Reporting Sexual Misconduct**

The University strongly encourages students, employees, and visitors to report incidents of sexual misconduct to resources on campus, including confidential resources. If the University knows or reasonably should have known about an incident of sexual misconduct that creates a hostile environment, Title IX requires that the University take immediate action to eliminate the prohibited conduct, prevent its recurrence, and address its effects. More information on Title IX is available at: [www2.ed.gov/about/offices/list/ocr/docs/title-ix-rights-201104.pdf](http://www2.ed.gov/about/offices/list/ocr/docs/title-ix-rights-201104.pdf).

To be proactive, the University designates a Title IX Coordinator, publishes a notice of nondiscrimination, and has adopted and published grievance procedures. The Title IX Coordinator is charged with assisting persons in understanding their rights under Title IX as well as the University’s obligations under Title IX. The University of Tulsa’s Notice of Rights Under Title IX is available at: <https://utulsa.edu/campus-life/student-affairs/notice-rights-title-ix/>.

Sexual Misconduct threatens the campus community as a whole, and in some instances the University may be obliged to pursue alleged instances of sexual misconduct through internal disciplinary procedures to ensure the safety of the campus as a whole. In such instances involving imminent harm to the campus community, the University will inform the reporting party of its obligation to redress campus-wide safety issues.

The University offers specific resources to persons who have reported instances of sexual misconduct. Academic support is available to students, such as coordinating medical leave, possible course load reduction, coordinating with faculty and/or the Center for Student Academic Success to request extensions, tutoring, or make-up exams, etc. Additionally, the University reserves the right to issue no contact orders and trespass bans where appropriate.

For direct questions or to receive assistance, any student, faculty, staff, administrator, visitor, or University affiliate may additionally contact The University of Tulsa Office of Violence Prevention. The Office of Violence Prevention has staff specifically trained to address sexual misconduct and can also assist students in the reporting process, answer questions about policy, and provide support to survivors. The Office of Violence Prevention is available at: <https://utulsa.edu/sexual-violence-prevention-education/resources>

Persons who have experienced any form of sexual misconduct are encouraged to report the incident, as soon as they are able, to any of the resources they feel comfortable with on campus. This includes but is not limited to University officials/offices such as, the Title IX Coordinator or a Deputy Coordinator, The Office of Violence Prevention, Campus Security, Student Affairs, a faculty member, the Alexander Health Center, and the Counseling and Psychological Services Center staff.

In addition to the foregoing resources, TU has designated certain individuals as Primary Contacts. Primary Contacts will be a source of support and help and, with the reporting party, will explore the various options available and ensure the reporting party is provided the information necessary to make informed decisions. A list of current Primary Contacts at TU can be found at: <https://utulsa.edu/sexual-violence-prevention-education/resources>.

Both outside of the University’s regular business hours and during them and based on the nature of the incident, survivors may choose to telephone Domestic Violence Intervention Services (or DVIS) as soon as they are able. The number for DVIS is 918-7HELPME or 918-743-5763. The reporting party may also choose to seek immediate medical attention by going to the emergency room of a local hospital.

In cases involving potential criminal conduct, students, employees, and visitors are encouraged to additionally report acts of sexual misconduct to local law enforcement. The Tulsa Police Department’s phone number 918-596-9222 or 911 (for emergency situations). The Title IX Coordinator or appropriate Deputy Coordinator is available to assist students, employees, and visitors with questions or concerns about reporting sexual misconduct to local law enforcement.

### **V. Possible Courses of Action**

Following initial medical procedures (if needed) and attention to the emotional wellbeing of a reporting party, the University provides additional resources to persons reporting sexual misconduct, including.

1. **Follow-up Medical Assistance:** It may be necessary for subsequent medical services through Alexander Health Center, an emergency room or a private physician. The survivor's advocate, Primary Contact, or other appropriate University official will be able to inform the reporting party of their options and put them in contact with other resources.
2. **Counseling and Psychological Services:** The staff of the Counseling and Psychological Services Center are equipped to assist interpersonal violence survivors in dealing with the emotional aftermath of such an experience. Reporting parties can discuss their concerns in an atmosphere of privacy and confidentiality to the extent allowed by the law. Off-campus counseling resources also may be considered.
3. **Filing a University Complaint:** Sexual misconduct constitutes a violation of University policy. The University will inform and obtain consent from the reporting party before beginning an investigation. By filing a formal complaint, reporting parties will have the option of having their complaints investigated by the University. The University is obligated by law to conduct a thorough and fair investigation as promptly as is possible.
4. **Filing a Police Report:** Violations of University Policy may also constitute violations of criminal law. Reporting parties may also report potential criminal violations directly to local law enforcement. Reporting parties are encouraged, but not required, to report instances of sexual misconduct and/or interpersonal violence not only to the University but also to local law enforcement.

If the reporting party requests confidentiality or asks that the complaint not be pursued, the University will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or the request not to pursue an investigation. If the reporting party insists that his or her name or other identifiable information not be disclosed to the responding party, the reporting party would be informed that the University's ability to respond may be limited. The reporting party will also be reminded that Title IX prohibits retaliation against them and that University officials will not only take steps to prevent retaliation but also take strong responsive action if an accused person retaliates against a complainant or any other person involved in a Title IX investigation. Acts of reprisal, revenge and retribution are all considered retaliation and a violation of Title IX and University policy.

After all such advice if the reporting party continues to ask that his or her name or other identifiable information not be revealed, the University will evaluate that request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. This includes considering such factors as:

the seriousness of the alleged harassment; the reporting party's age; whether there have been other harassment complaints against the same individual; and the responding party's rights to receive information about the allegations if the information is maintained as an "educational record" under FERPA.

If the reporting party is a student but the responding party is not a TU student or employee, the Dean of Students working with the Office of Violence Prevention will provide the support and guidance through the civil or criminal complaint process. University resources are available to students regardless of the status of the responding party, including assistance in pursuing an internal complaint process where the responding party, while not a student, is either an employee or volunteer with TU.

## VI. Resources and Information on Prevention Training

In conjunction with this policy, the University website contains detailed information on sexual misconduct prevention training as well as additional campus and community resources available to persons who have experienced sexual misconduct.

# SEXUAL VIOLENCE PREVENTION AND EDUCATION

Sexual assault prevention programming is offered throughout the year by the Office of Violence Prevention, Campus Security, the Office of Student Affairs, the Counseling and Psychological Services Center, the Student Association, the Residence Life staff, and during orientation. All students and employees are encouraged to attend programs and become familiar with university policies, procedures, and services.

The University provides numerous educational means by which students can be informed about these issues. The entire university community must be alerted to and conscious of sexual violence and the impact such behavior has upon complainants and the university community at large.

Educational programs are an essential part of prevention. Names of TU personnel who have agreed to serve as Primary Contacts will be posted prominently around campus and will be on file with Campus Security and other University offices including the Office of Student Affairs. Brochures dealing with prevention will be readily available to all students online. Students new to the University are urged to participate in a program on sexual violence and bystander intervention while attending new student orientation.

Student organizations are encouraged to collaborate with the Office of Violence Prevention to develop their own educational programs to be presented to their members. The university offers a broad range of consultants and presenters

who will be prepared to assist organizations in the design and delivery of their programs. Students are referred to the Office of Violence Prevention for assistance in this area.

## REPORTING SEXUAL VIOLENCE

If the university knows or reasonably should know about an incident of student-on-student harassment that creates a hostile environment, Title IX requires that the university take immediate action to eliminate the harassment, prevent its recurrence, and address its effects. To be proactive, the university publishes a notice of nondiscrimination and has adopted and published grievance procedures. Because sexual violence is considered sexual harassment under Title IX, these steps apply to matters involving sexual violence.

In addition to publishing a notice of nondiscrimination and publishing grievance procedures (which are those steps students may take according to the Student Code of Conduct) the university has designated a Title IX Coordinator and a number of Deputy Coordinators. Those individuals are listed below along with their contact information. The mailing address for all is The University of Tulsa, 800 S. Tucker Drive, Tulsa, OK, 74104.

### **Title IX Coordinator**

Matthew Warren, Hardesty Hall 2160, 918-631-4602, matt-warren@utulsa.edu

### **Deputy Coordinator for Students**

Associate Vice President for Enrollment and Student Services & Dean of Students, Mike Mills, Hardesty Hall, 918-631-2510, michael-mills@utulsa.edu

### **Deputy Coordinator for Student-Athletes and Athletic Department Employees**

Associate Athletic Director, Crista Troester, Mabee Gymnasium, 918-631-3507, crista-troester@utulsa.edu

### **Deputy Coordinator for Faculty**

Senior Vice Provost for Faculty and Academic Affairs, Richard Redner, 918-631-2986, rredner@utulsa.edu

### **Deputy Coordinator for Administrative/Professional and Hourly Staff**

Executive Director of Human Resources and Risk Management, Sherry Eskew, 918-631-2250, sherry-eskew@utulsa.edu

### **Deputy Coordinator for Study Abroad Programs**

Vice Provost for Global Education, Jane Kucko, 918-631-3225, jane-kucko@utulsa.edu

Students are encouraged to immediately report incidents of sexual misconduct, including sexual violence, to the Title IX Coordinator, a Deputy Coordinator, or other

appropriate university offices such as the Office of Student Affairs, Campus Security, the Alexander Health Center, and the Counseling and Psychological Services Center. The following individuals also have been trained to assist an individual who has experienced sexual violence. They are referred to as TU Primary Contacts.

The Primary Contacts are knowledgeable about the resources, services, and options available to victims of sexual violence and are prepared to guide the complainant in accessing those resources and services. The Primary Contact will be a source of support and help and, with the complainant, will explore the various options available and ensure the complainant is provided the information necessary to make informed decisions.

### **TU Primary Contact Network**

**Matthew Warren**, Hardesty Hall, Room 3135, 918-631-4602

**Kelsey Hancock**, Hardesty Hall, Room 3140, 918-631-2324

**DVIS**, Hardesty Hall, Room 3145, 918-631-2965

**Michael McClendon**, Alexander Health Center, 918-631-2200

**Mike Mills**, Hardesty Hall, Room 3125, 918-631-2510

**Joanne Davis**, Lorton Hall, Room 308G, 918-631-2875

**Alyson Garrison**, Student Affairs, 918-631-3516

**Kyle Meador**, Hardesty Hall, Room 1125, 918-631-2967

**Larry Putman**, Student Affairs, 918-631-2364

**Joey Oneal**, Hardesty Hall, Room 3190, 918-631-2585

**Schnea Nealy**, Case Athletic Complex, Third Floor, 918-631-2255

**Melissa France**, Housing Office, 918-631-2516

**Dave Kobel**, Hardesty Hall, Room 2085, 918-631-3741

Both outside of the University's regular business hours and during them and based on the nature of the incident, a sexual violence complainant may choose to telephone DVIS as soon as feasible. Their number is 918-7HELPME or 918-743-5763 and request the DVIS counselor to give specific instructions as to the actions to take. Additional information from Domestic Violence Intervention Services (DVIS) can be found at [www.dvis.org](http://www.dvis.org). The complainant may also choose to seek immediate medical attention by going to the emergency room of a local hospital.

The following are recommended steps to take based on the nature of the sexual violence that occurred: don't bathe; women should not douche and should try not to urinate; don't drink anything, smoke, eat, or brush your teeth if oral contact took place; and if clothes are changed, place them in a paper bag as plastic destroys evidence.

Since it is important to check for internal or other injuries and sexually transmitted diseases in certain instances, complainants who decide not to go to an emergency room are advised to seek attention as promptly as possible from a private physician or the Alexander Health Center.

## Courses of Action

Following initial medical procedures (if needed) and attention to the emotional well-being of a complainant, the Primary Contact or other appropriate university official will review appropriate university services and legal remedies with the complainant.

**Follow-up Medical Assistance:** It may be necessary for subsequent medical services through Alexander Health Center, an emergency room or a private physician. The Primary Contact or other appropriate university official will be in the best position to monitor the situation and inform the complainant accordingly.

**Counseling and Psychological Services:** The staff of the Counseling and Psychological Services Center is prepared to assist sexual violence complainants in dealing with the emotional aftermath of such an experience. Complainants can discuss their concerns in an atmosphere of privacy and confidentiality to the extent allowed by the law. Off-campus counseling resources also may be considered.

**Filing a University Complaint:** Sexual violence constitutes a violation of University policy. The University will inform and obtain consent from the complainant before beginning an investigation. By filing a complaint with the Dean/Associate Dean of Students, complainants will have their complaints investigated by the Dean of Students. If the Dean finds there is good reason to proceed, the complaint will have access to the provisions of the University Student Code of Conduct. Most investigations would be expected to be completed within 60 days from the date of the original complaint.

If the complainant requests confidentiality or asks that the complaint not be pursued, the University will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or the request not to pursue an investigation.

If the complainant insists that his or her name or other identifiable information not be disclosed to the alleged perpetrator, the complainant would be informed that the University's ability to respond may be limited. The complainant will also be reminded that Title IX prohibits retaliation and that University officials will not only take steps to prevent retaliation but also take strong responsive action if it occurs.

After all such advice if the complainant continues to ask that his or her name or other identifiable information not be revealed, the University will evaluate that request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. This includes considering such factors as: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints against the same individual; and the alleged harasser's rights to receive information about the allegations if the information is maintained as an "educational record" under FERPA.

If the complainant is a student but the alleged perpetrator is not a TU student or employee, the Dean/Associate Dean of Students will provide the complainant support and guidance through the civil or criminal complaint process. University resources are available to complainants regardless of the status of the alleged perpetrator, including assistance in pursuing an internal complaint process where the alleged perpetrator is not a student but is employed by TU.

**Note:** The conduct of students enrolled in the College of Law is governed by the College's Student Conduct Code and an alleged perpetrator may be subject to a proceeding and sanctions imposed under that code as well as the University Student Code of Conduct. Students who are under the jurisdiction of organizations with their own conduct bodies may also be subject to a proceeding and sanctions under those bodies.

If the alleged perpetrator is a TU student, the complainant may choose to have the complaint heard by the University Student Conduct Board or by the Dean/Associate Dean of Students. Mediation is not an option to resolve a complaint of sexual violence. Among the provisions of either process are the following:

1. Both parties will be able to present witnesses and evidence.
2. Both parties may have an advisor of their choice.
3. Attorneys may be present but will not be permitted to participate in the hearing for either party.
4. Neither party will be allowed to directly question or cross examine the other.
5. Both parties will have the opportunity to appeal.

6. A decision will be based on the standard that it is more likely than not that the alleged behavior occurred, sometimes referred to as the preponderance of the evidence.

7. Both parties will be notified concurrently in writing about the outcome of both the complaint and any appeal whether harassment was found to have occurred or not.

Should the respondent be found responsible for the alleged sexual violence; the university, where possible, and for the welfare of the complainant, will adjust such things as housing assignments and enrollment. The university will also take steps to prevent reoccurrence of any harassment and to correct its discriminatory effects on the complainant and others if appropriate.

While there is no time limitation for complainants to report complaints and receive services from the university, the university retains jurisdiction over individuals only so long as they remain enrolled or employed by the university.

Certain forms of sexual assault may be a violation of the statutes of the State of Oklahoma; Complainants, therefore, may have certain legal rights with regard to criminal and civil action. Again, the Primary Contact or other appropriate university official will have pertinent information regarding the rights of complainants but will not be providing legal advice. They will assist complainants in their contacts with the police department and the district attorney.

Complainants may wish to consult the attorney on retainer with the Student Association where the initial session is without charge. These procedures can often be complex, puzzling, and time-consuming. Thus, the assistance of a Primary Contact or other appropriate university official is deemed essential.

### **Additional Contacts for Sexual Assault and Domestic Abuse**

In addition to university contacts, other helplines are available in the event of sexual assault or domestic abuse.

**DVIS (24-hour crisis line)  
918-7HELPME (743-5763)**

**Family Safety Center  
918-742-7480**

**Counseling and Psychological  
Services Center  
918-631-2200**

**Alexander Health Center  
918-631-2241**

**Office of the University Chaplain  
918-631-2084**

**The Office of Student Affairs  
918-631-2327**

*A sexual violence victim may choose to call the hotline DVIS as soon as possible. The counselor will give specific instructions on the appropriate actions to take. Additional information from Domestic Violence Intervention Services (DVIS) can be found at [www.dvis.org](http://www.dvis.org). If sexual assault or domestic abuse occurs, a victim should take action*



## MISSING STUDENT POLICY

In compliance with the Missing Student Notification Policy and Procedures 20 USC 1092 C; (Section 488 of the Higher Education Opportunity Act of 2008), it is the policy of the Department of Housing and Residence Life to actively investigate any report of a missing student who is enrolled at TU as either a full- or part-time student. Each resident will be notified of the missing students' policy and procedures in the event they are reported missing.

Each resident upon checking into their assigned room is requested via the Resident Student Check-In Card (RSCC) to identify the name and contact number of the individual(s) to be contacted in case of an emergency, including identifying a separate contact person (if desired) in the event the resident is reported missing for a period of no more than 24 hours. For any resident under the age of 18, and not an emancipated individual, the institution is required to notify a custodial parent or guardian no later than 24 hours after the time the resident is determined to be missing by the Office of Campus Security and university staff. Emergency contact information will be kept confidential and accessible only to authorized campus officials and will not be disclosed, except to law enforcement to further the missing person investigation.

If a member of the TU community has reason to believe that a student is missing, all efforts will be made immediately (no waiting period) to locate the student to determine his or her state of health and wellbeing. These efforts include, but are not limited to: checking the resident's room, class schedule, friends, ID card access, contacting the Office of Campus Security, locating the resident's vehicle and calling cell phone numbers.

If upon investigation by the Office of Campus Security and Housing and Residence Life staff the resident is determined missing for at least 24 hours, the Dean of Students will contact the resident's designated emergency contact or custodial parent or legal guardian. This action is justified if the student is under the age of 18 or has failed to designate an emergency contact. The Office of Campus Security will continue to investigate in collaboration with staff from Student Affairs and Housing and Residence Life. Campus Security will also coordinate its efforts with outside law enforcement agencies in full compliance with legal obligations and good faith practice.

### Reporting a Missing Student

To report a suspected missing student, **immediately** contact Campus Security, 918-631-5555, located in Mabee Gym 3115 E. 8th St., Tulsa OK. Campus Security will contact the offices of Student Affairs, Housing and Residence Life Staff and Tulsa Police to coordinate the search effort.

## IDENTIFICATION CARD POLICY

All students and university employees must obtain an official identification card from Parking and Card Services. The TU One Card must be carried at all times when on campus and presented to university officials upon request. Anyone who fails or refuses to show their card may be asked to leave the campus. While this requirement may seem restrictive, it is designed to serve the needs of all members of the campus community.

TU One Cards are required for admission to the University libraries, computer labs, fitness center and residence halls, for access to many campus activities, and for check cashing identification at the business office.

TU One Cards can also be used as a cash card on campus for purchase of food and other items, and some off-campus locations

## ALCOHOL AND DRUG POLICY

The university's policy on alcoholic beverages and use of drugs or illegal substances is in compliance with state and federal laws.

The University of Tulsa is an educational community dedicated to maintaining a healthy and safe community that reflects high standards of academic excellence and responsible social behavior.

**Alcohol: The law states that the legal minimum age for the consumption of alcoholic beverages is 21 years. Thus it is a violation of the law and this policy for anyone under the age of 21 years to possess or consume alcoholic beverages. It is also a violation of the law and this policy for anyone of any age to provide alcoholic beverages to someone under the age of 21 years.**

**Drugs: Possession and/or use of any Federally Illegal Drug, or any possession or use of any prescription drug or other controlled substance except under the direction of a licensed physician. Marijuana, including Medical Marijuana, is prohibited on campus in all circumstances.**

The university provides for the sale of alcoholic beverages in certain locations and under certain circumstances, including through organizational activities (with prior approval).

In keeping with university policy respecting the rights of students as adult citizens, students are legally responsible and liable for the consequences of their actions. Status as a University student does not make students exempt from otherwise applicable laws.

Campus Security Officers are authorized to turn over anyone violating federal, state or local laws to authorities

and/or refer them to the Offices of Student Affairs, Provost or Human Resources for violations of the Alcohol and Drug Policy, including underage drinking.

The full policy can be accessed at: <https://utulsa.edu/alcohol-and-drug-policy/#drug%E2%80%90free-schools-and-communities-act-policy>

## WEAPONS POLICY

Firearms, air rifles, weapons (including knives with blades longer than four inches), explosives and fireworks are not permitted in any University building, on the campus grounds, or in vehicles on campus (except as provided herein) unless authorized by the University President (or their designee) or as required by law.

Effective November 1, 2019, to the extent required by Oklahoma law, a lawfully possessed and stored firearm, machete, blackjack, loaded cane, hand chain or metal knuckles may be kept in vehicles parked in University parking spaces. Such weapons may not be removed from the vehicle.

Firearms are strictly prohibited in on-campus housing.

Students and employees who wish to bring firearms or other weapons to campus even for a short duration of time must immediately register them with Campus Security and turn them over for storage, unless the weapon is one permitted to be lawfully kept in a parked vehicle as provided above. The University strongly encourages storing weapons with Campus Security, rather than in parked vehicles.

Violation of this policy will result in a minimum \$250 fine and disciplinary action.

### Concealed Weapons

Consistent with Title 21 Oklahoma Statutes sections 1277(F) and 1290.22, it is prohibited for anyone to carry a concealed weapon on the University of Tulsa's campus, except: under specified conditions as set out in University of Tulsa policy, if authorized by the University President (or their designee), or as required by law.

Violation of The University of Tulsa's policies pertaining to concealed weapons will result in a minimum \$250 fine and disciplinary action. Please contact the Office of Human Resources or the Office of Student Affairs for questions or additional information. The full policy can be accessed at: <https://utulsa.edu/campus-security/policies/#weapons-policy>.

## THE CLERY ACT REPORTING REQUIREMENTS

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law requiring all institutions of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 to disclose certain timely and annual information about campus crime and security policies. This report is distributed to all students and employees as well as prospective students and employees. It can be viewed on the TU Campus Security website at: <https://utulsa.edu/safe>.

Upon request, a paper copy of this report can be made available by contacting the Office of Campus Security or the Office of Student Affairs at The University of Tulsa at 800 S. Tucker Drive, Tulsa, OK 74104 or 918-631-2000.

### Crime Log

The Clery Act requires Campus Security to publish a Daily Crime Log that reports all crimes and incidents reported to Campus Security that occurred on all university owned or controlled properties. This crime log includes all Clery Act crimes and non-Clery Act incidents reported to Campus Security.

The crime log can be viewed at the Campus Security Office (Mabee Gym), 3115 E. 8th St., Tulsa, OK 74104 during normal business hours 8:00 a.m.-5:00 p.m., Monday-Friday or viewed online at: <https://utulsa.edu/campus-security/crime-reports>.

### Definitions of Reported Crimes

The following definitions are crimes that Federal Law requires institutions to report:

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft:** theft or attempted theft of a motor vehicle.

**Sexual Assault Offenses:** Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. The Clery Act requires reporting for the following Sexual Assault Offenses:

- a) **Rape** is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- b) **Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- c) **Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- d) **Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

**Domestic Violence:** A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

**Weapon Law Violation:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

**Drug Law Violation:** The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

**Liquor Law Violation:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Hate Crimes:** A criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For Clery Act purposes, Hate Crimes include any of the following offenses that are motivated by bias: Murder and Non-negligent Manslaughter; Sexual Assault; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft; Arson; Larceny-Theft; Simple Assault; Intimidation; and Destruction/Damage/Vandalism of Property. The Clery Act requires hate crime reporting for the following biases: Race; Religion; Sexual Orientation; Gender; Gender Identity; Ethnicity; National Origin; and Disability

### **Unfounded Crimes**

A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

### **Definition of On-Campus**

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

### **Definition of On-Campus Student Housing**

Any student housing facility that is owned or controlled by the institution or is located on property that is owned or controlled by the institution and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

### **Definition of Separate Campus**

Institution owned or controlled site that is not reasonably geographically contiguous with the main campus. This site has an organized program of study leading to a degree, certificate, or other recognized credential with at least one person on site acting in an administrative capacity.

### **Definition of Non-Campus**

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### **Definition of Public Property**

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.



# CRIME STATISTICS FOR 2016-2017-2018

The following information relating to crime statistics is provided by The University of Tulsa to prospective students, matriculating students and employees. Crime statistics for the most recent three-year period which, reflect the incidents reported to The Department of Campus Security, university administrators and the City of Tulsa Police Department, are reported below.

## THE UNIVERSITY OF TULSA – MAIN CAMPUS

REPORTING YEAR	ON CAMPUS						NON-CAMPUS BLD/ PROPERTY			PUBLIC PROPERTY			TOTAL		
	2016		2017		2018		2016	2017	2018	2016	2017	2018	2016	2017	2018
	RES.	OTHER	RES.	OTHER	RES.	OTHER									
<b>OFFENSE TYPE (INCLUDING ATTEMPTS)</b>															
MURDER/ NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	12	1	17	1	6	5	0	0	0	0	0	0	13	18	11
FONDLING	0	0	0	0	1	1	0	0	0	0	0	0	0	0	2
INCEST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
AGGRAVATED ASSAULT	0	0	0	0	2	1	0	0	0	2	0	1	2	0	4
BURGLARY	10	0	1	0	1	1	1	0	0	0	0	0	11	1	2
MOTOR VEHICLE THEFT	0	6	0	9	0	7	0	0	0	0	0	0	6	9	7
ARSON	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0
<b>DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING OFFENSES (VAWA)</b>															
DOMESTIC VIOLENCE	1	1	0	0	4	0	0	0	0	0	0	0	2	0	4
DATING VIOLENCE	4	3	5	0	1	0	0	0	0	0	0	0	7	5	1
STALKING	0	0	0	5	0	1	0	0	0	0	0	0	0	5	1
<b>WEAPON LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0
REFERRAL	8	0	0	0	9	0	0	0	0	0	0	0	8	0	9
<b>DRUG LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	3	3	4	1	1	0	0	0	0	1	0	1	7	5	2
REFERRAL	13	5	22	5	25	0	0	0	0	0	0	0	18	27	25
<b>LIQUOR LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRAL	31	16	38	8	38	0	0	0	0	0	0	0	47	46	38
<b>HATE CRIMES</b>															
Zero Hate Crimes Reported for 2016-2017-2018															
<b>UNFOUNDED CRIMES</b>															
Zero crimes have been unfounded for 2016-2017-2018															
<b>NON-CLERY INCIDENTS</b>															
LARCENY	-	91	-	90	-	93	-	-	-	-	-	-	91	90	93

# CRIME STATISTICS FOR 2016-2017-2018

## THE UNIVERSITY OF TULSA – NORTH CAMPUS

REPORTING YEAR	ON CAMPUS						NON-CAMPUS BLD/ PROPERTY			PUBLIC PROPERTY			TOTAL		
	2016		2017		2018		2016	2017	2018	2016	2017	2018	2016	2017	2018
	RES.	OTHER	RES.	OTHER	RES.	OTHER									
<b>OFFENSE TYPE (INCLUDING ATTEMPTS)</b>															
MURDER/ NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING OFFENSES (VAWA)</b>															
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>WEAPON LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>DRUG LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>LIQUOR LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES</b>															
Zero Hate Crimes Reported for 2016-2017-2018															
<b>UNFOUNDED CRIMES</b>															
Zero crimes have been unfounded for 2016-2017-2018															
<b>NON-CLERY INCIDENTS</b>															
LARCENY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Continued →

# CRIME STATISTICS FOR 2016-2017-2018

## THE UNIVERSITY OF TULSA – OXLEY COLLEGE OF HEALTH SCIENCES

REPORTING YEAR	ON CAMPUS						NON-CAMPUS BLD/ PROPERTY			PUBLIC PROPERTY			TOTAL		
	2016		2017		2018		2016	2017	2018	2016	2017	2018	2016	2017	2018
	RES.	OTHER	RES.	OTHER	RES.	OTHER									
<b>OFFENSE TYPE (INCLUDING ATTEMPTS)</b>															
MURDER/ NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING OFFENSES (VAWA)</b>															
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>WEAPON LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>DRUG LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>LIQUOR LAWS VIOLATIONS ARRESTS / REFERRALS</b>															
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES</b>															
Zero Hate Crimes Reported for 2016-2017-2018															
<b>UNFOUNDED CRIMES</b>															
Zero crimes have been unfounded for 2016-2017-2018															
<b>NON-CLERY INCIDENTS</b>															
LARCENY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

# FIRE SAFETY AND EMERGENCY EVACUATIONS

The City of Tulsa Fire Marshal is actively involved in the planning, review and inspection process of every new and remodeled project located on TU-owned or controlled properties. Members from the Department of Physical Plant cooperate with the Fire Marshal on a routine basis to conduct inspections of every existing facility TU owns or controls. Campus Security is committed to report and eliminate any potential fire hazards and ensuring the fire and life safety systems located in all campus buildings are functioning properly.

The Tulsa Fire Department is responsible for responding to any fires on campuses and determining their cause and origin.

## Mandatory Fire Drills

Each year, the University Residence Life staff conducts mandatory fire drills and provides fire safety training to residents and residential staff twice a year in an effort to familiarize the campus community with critical procedures.

## Evacuation Procedures in an Emergency

If the fire alarm sounds, all occupants in residence halls must meet at the emergency evacuation safe location designated by resident assistants. In the case of an actual fire or other life-threatening situation, residents will be moved to a designated area or shelter until they are notified that it is safe to return to the building.

## What to do in the event of an alarm

- Move quickly to the exit in your area and remain calm. Proceed to the designated waiting area for additional instructions in an orderly fashion.
- Wear appropriate clothing and carry a towel or blanket in case of smoke. Don't forget keys and your ID.
- If not occupying your room when the alarm sounds, continue to the nearest exit without returning to your room.
- Always use stairways — never use elevators.



## Fire Prevention Rules

- Fireworks or explosives are prohibited.
- Candles are prohibited along with open flame devices such as lanterns, potpourri pots or warmers that use votive or canned fuel.
- All appliances must be approved by housing.
- Smoking in the residence halls is prohibited.
- Incense burning is prohibited.

## Combustibles

The combustibles used in room decorating, including fabrics, cardboard and other materials, must be flame proof. Please purchase only UL- or FM-approved material that is labeled flame proof or flame retardant.

## Fire Reporting

Per federal law, The University of Tulsa is required to annually disclose statistical data on all fires that occur in on-campus housing facilities. In the event of an actual fire, you should immediately call 911. To report fires that have already been extinguished, or if you find evidence of such a fire in an on-campus student housing facility, contact the Department of Campus Security at 918-631-5555. It is critical to document all reports of residential fires in the annual report.

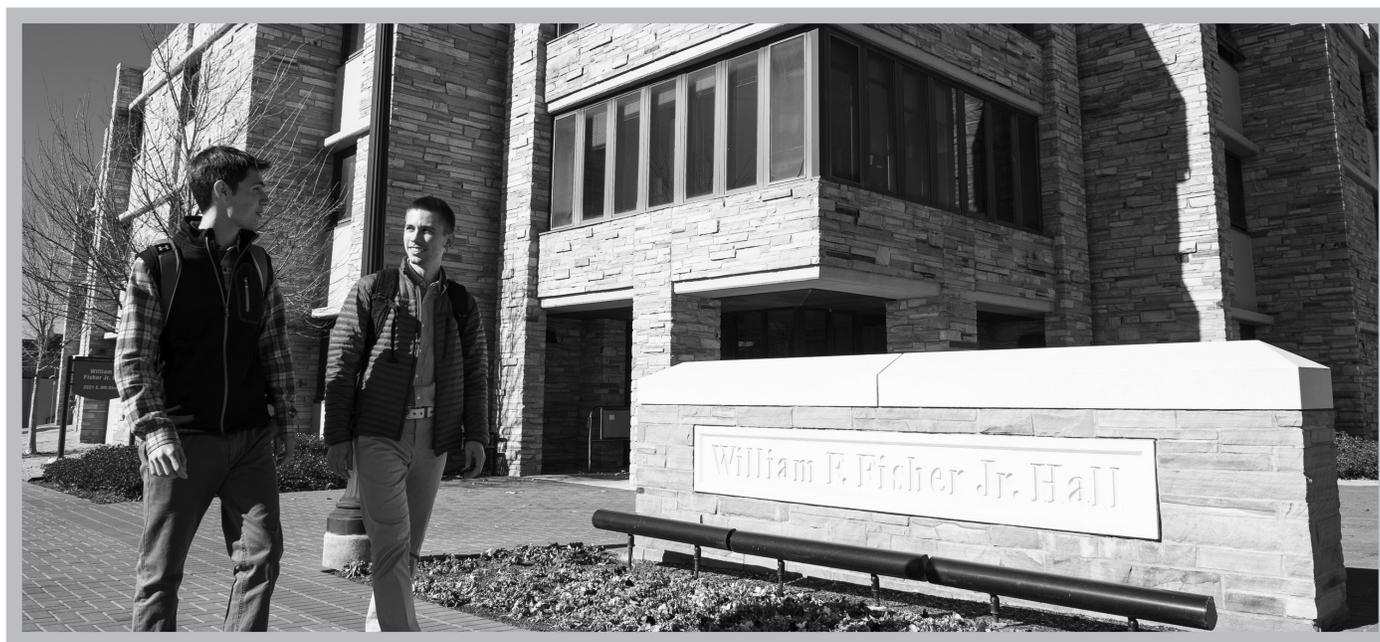
*Continued →*

# ANNUAL FIRE SAFETY REPORT FOR 2016-2017-2018

The Annual on-campus Housing Fire Safety Report is required by the Higher Education Opportunity Act (HEOA) for any Title IV institution that maintains an on-campus student housing facility. Per HEOA, an institution that maintains an on-campus student housing facility must collect fire statistics, publish an Annual Fire Safety Report and keep a fire log.

## 2018 FIRE CONTROL SYSTEMS FOR ON-CAMPUS RESIDENCE HALLS

CAMPUS RESIDENCE HALL	FIRE SAFETY CONTROL SYSTEM	SPRINKLERS LOCATIONS	ALARM TYPES	FIRE DRILLS
5 <sup>TH</sup> PLACE HOUSE	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER	COMMON AREAS AND INDIVIDUAL ROOMS	- PULL STATIONS - WATER FLOW ACTIVATION - LOCAL SMOKE DETECTORS	2
FISHER SOUTH	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER	COMMON AREAS AND INDIVIDUAL ROOMS	- PULL STATIONS - WATER FLOW ACTIVATION - LOCAL SMOKE DETECTORS	2
FISHER WEST SUITES	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER	COMMON AREAS AND INDIVIDUAL ROOMS	- PULL STATIONS - WATER FLOW ACTIVATION - LOCAL SMOKE DETECTORS	2
HARDESTY HALL	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER	COMMON AREAS AND INDIVIDUAL ROOMS	- PULL STATIONS - WATER FLOW ACTIVATION - LOCAL SMOKE DETECTORS	2
JOHN MABEE HALL	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER	COMMON AREAS AND INDIVIDUAL ROOMS	- PULL STATIONS - WATER FLOW ACTIVATION - LOCAL SMOKE DETECTORS	2
LOTTIE JANE MABEE	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER	COMMON AREAS AND INDIVIDUAL ROOMS	- PULL STATIONS - WATER FLOW ACTIVATION - LOCAL SMOKE DETECTORS	2
LAFORTUNE HOUSE	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER	COMMON AREAS AND INDIVIDUAL ROOMS	- PULL STATIONS - WATER FLOW ACTIVATION - LOCAL SMOKE DETECTORS	2



## 2018 FIRE CONTROL SYSTEMS FOR ON-CAMPUS APARTMENTS

APARTMENT COMPLEX	FIRE SAFETY CONTROL SYSTEMS	SPRINKLERS LOCATIONS	ALARM TYPES	FIRE DRILLS
BROWN VILLAGE	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - LOCAL SMOKE DETECTOR TO APARTMENT	ALL ROOMS	- WATER FLOW ACTIVATION - LOCAL SMOKE DETECTOR	0
LORTON VILLAGE	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - LOCAL SMOKE DETECTOR TO APARTMENT	ALL ROOMS	- WATER FLOW ACTIVATION - LOCAL SMOKE DETECTOR	0
MAYO VILLAGE	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - LOCAL SMOKE DETECTOR TO APARTMENT	ALL ROOMS	- WATER FLOW ACTIVATION - LOCAL SMOKE DETECTOR	0
NORMAN VILLAGE	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - LOCAL SMOKE DETECTOR TO APARTMENT	ALL ROOMS	- WATER FLOW ACTIVATION - LOCAL SMOKE DETECTOR	0
UNIVERSITY SQUARE WEST	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - LOCAL SMOKE DETECTOR TO APARTMENT	ALL ROOMS	- WATER FLOW ACTIVATION - LOCAL SMOKE DETECTOR	0
UNIVERSITY SQUARE SOUTH	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - LOCAL SMOKE DETECTOR TO APARTMENT	ALL ROOMS	- WATER FLOW ACTIVATION - LOCAL SMOKE DETECTOR	0
WEST PARK	- SILENT NIGHT PANEL (MAC SYSTEMS) TO DEPARTMENT COMMUNICATION CENTER - LOCAL SMOKE DETECTOR TO APARTMENT	ALL ROOMS	- WATER FLOW ACTIVATION - LOCAL SMOKE DETECTOR	0

## 2018 FIRE CONTROL SYSTEMS FOR ON-CAMPUS SORORITY HOUSES

HOUSE	FIRE SAFETY CONTROL SYSTEMS	SPRINKLERS LOCATIONS	ALARM TYPES	FIRE DRILLS
CHI OMEGA SORORITY	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - SYSTEM MONITORED SMOKE DETECTOR	- COMMON AREAS & LOUNGES - BEDROOMS - HALLWAYS - STAIRWAYS	- WATER FLOW ACTIVATION - PULL STATIONS - LOCAL SMOKE DETECTOR	2
DELTA DELTA DELTA SORORITY	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - SYSTEM MONITORED SMOKE DETECTOR	- COMMON AREAS & LOUNGES - BEDROOMS - HALLWAYS - STAIRWAYS	- WATER FLOW ACTIVATION - PULL STATIONS - LOCAL SMOKE DETECTOR	2
DELTA GAMMA SORORITY	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - SYSTEM MONITORED SMOKE DETECTOR	- COMMON AREAS & LOUNGES - BEDROOMS - HALLWAYS - STAIRWAYS	- WATER FLOW ACTIVATION - PULL STATIONS - LOCAL SMOKE DETECTOR	2
KAPPA DELTA SORORITY	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - SYSTEM MONITORED SMOKE DETECTOR	- COMMON AREAS & LOUNGES - BEDROOMS - HALLWAYS - STAIRWAYS	- WATER FLOW ACTIVATION - PULL STATIONS - LOCAL SMOKE DETECTOR	2
KAPPA ALPHA THETA SORORITY	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - SYSTEM MONITORED SMOKE DETECTOR	- COMMON AREAS & LOUNGES - BEDROOMS - HALLWAYS - STAIRWAYS	- WATER FLOW ACTIVATION - PULL STATIONS - LOCAL SMOKE DETECTOR	0
KAPPA KAPPA GAMMA SORORITY	- MAC SYSTEMS TO SECURITY DEPARTMENT COMMUNICATION CENTER - SYSTEM MONITORED SMOKE DETECTOR	- COMMON AREAS & LOUNGES - BEDROOMS - HALLWAYS - STAIRWAYS	- WATER FLOW ACTIVATION - PULL STATIONS - LOCAL SMOKE DETECTOR	2

*Continued →*

## 2018 FIRES IN RESIDENTIAL FACILITIES

CAMPUS RESIDENCE FACILITIES	NUMBER OF FIRES	CAUSE OF FIRE	DEATHS	INJURIES	PROPERTY DAMAGE VALUE RANGE
Brown Village - 5000 3202 E. 4th Pl.	1	SMOKING MATERIALS	0	0	\$250,000-\$499,999
Mayo Village – 3700 2857 E. 8th St.	1	COOKING	0	0	\$0-\$99
Brown Village - 5000 3202 E. 4th Pl.	1	COOKING	0	0	\$100-\$999
Mayo Village – 3034 2806 E. 8th St.	1	COOKING	0	0	\$0-\$99
Mayo Village – 3336 2822 E. 8th St.	1	COOKING	0	0	\$0-\$99

## 2017 FIRES IN RESIDENTIAL FACILITIES

CAMPUS RESIDENCE FACILITIES	NUMBER OF FIRES	CAUSE OF FIRE	DEATHS	INJURIES	PROPERTY DAMAGE VALUE RANGE
Brown Village - 5000 3202 E. 4th Pl.	1	COOKING	0	0	\$100-\$999
University Square West – 1200 412 S. Delaware Ave.	1	COOKING	0	0	\$100-\$999
Kappa Sigma 3131 E. 7TH ST.	1	RECKLESS BURNING	0	0	\$0-\$99

## 2016 FIRES IN RESIDENTIAL FACILITIES

CAMPUS RESIDENCE FACILITIES	NUMBER OF FIRES	CAUSE OF FIRE	DEATHS	INJURIES	PROPERTY DAMAGE VALUE RANGE
John Mabee Hall 2807 E. 5th Pl.	1	UNKNOWN - TRASH	0	0	\$0-\$99
Brown Village - 5000 3202 E. 4th Pl.	1	UNKNOWN - PATIO	0	0	\$100-\$999
Brown Village - 5000 3202 E. 4th Pl.	1	COOKING	0	0	\$100-\$999
Mayo Village – 3500 2846 E. 8th St.	1	COOKING	0	0	\$100-\$999
Mayo Village – 3700 2854 E. 8th St.	1	COOKING	0	0	\$100-\$999
Mayo Village – 3700 2854 E. 8th St.	1	COOKING	0	0	\$100-\$999
University Square West – 1300 416 S. Delaware Ave.	1	UNKNOWN - TRASH	0	0	\$0-\$99
University Square West – 1500 424 S. Delaware Ave.	1	COOKING	0	1	\$100-\$999



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