***The Graduate School***

# Summer Fellowships

***Recipients are expected to be in good academic standing and to have demonstrated outstanding potential for academic success, the ability to complete their degrees in a timely manner, and personal and professional integrity.***

Summer Fellowships assist doctoral candidates in the completion of their degrees. Fellowship recipients are expected to be leaders in their respective disciplines and trendsetters for The University of Tulsa doctoral degree. Recipients will receive $4,000 for the months of June and July 2023.

To be eligible for a Fellowship, a doctoral student must demonstrate a good track record with respect to timely completion of Ph.D. milestones. Preference will be given to students who have been admitted to candidacy.

The Summer Fellowship program is designed for full-time doctoral candidates who are working toward the completion of degree requirements. It is expected that recipients will work full time, on average 40 hours per week, on research activities for the duration of the Fellowship. Hence, participants in the Summer Fellowship program may not receive payment for any work on or off campus during the Fellowship period except with the written permission of the Dean of the Graduate School.

Upon completion of the Fellowship, recipients must submit a one-page letter detailing the work accomplished during the summer. **Letters are due to the Graduate School by September 1.** Failure to submit this letter will result in disqualification from future Summer Fellowships.

# THE UNIVERSITY OF TULSA

## Application for

## Summer Fellowship

**Applications are due to the Graduate School Office no later than 5:00 pm on March 15th.**

Recipients of this award are expected to have demonstrated outstanding potential for academic success, and the ability to complete their degrees in a timely manner, with personal and professional integrity, while in good academic standing. Recipients will abide by the rules and regulations of the University now existing or existing in the future.

You must be a current full-time doctoral student in order to receive this award.

*(Please type or print when completing the application)*

**Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(last) (first) (middle)

**TU ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone No**. (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Local Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**City:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **State:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Zip Code:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Doctoral Discipline**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Colleges or universities attended to date** **Dates attended Degrees awarded**

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Anticipated degree completion date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Program Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application Requirements:

1. **Fellowship Application Letter:** Attach a one-page letter to the Dean of the Graduate School that describes your dissertation research and your planned activities for the duration of the Summer Fellowship. How will the Summer Fellowship expedite the completion of your doctoral degree?
2. **A current CV**

1. **Research Compliance Documentation:**

* Does your research involve human subjects or animals? **Yes**\_\_\_ **No**\_\_\_
* If yes, did the Institutional Review Board (IRB) or Institutional Animal Care and Use Committee (IACUC) review and approve the research? **Yes**\_\_\_ **No**\_\_\_
* Does your research involve the use of infectious agents, select agents and toxins, human or endothermic vertebrate materials (including blood, body fluids, cells and tissues), recombinant DNA, synthetic nucleic acid molecules or transgenic animals? **Yes**\_\_\_ **No**\_\_\_
* If yes, did the Institutional Biosafety Committee (IBC) review and approve the research? **Yes**\_\_\_ **No**\_\_\_
* **If you answered yes to any compliance question, a copy of the approval letter from the appropriate committee must be submitted with this application or an explanation provided as to when approval is anticipated.**

1. **Letter of Recommendation:** The faculty advisor’s letter should

* comment on the feasibility and appropriateness of the candidate’s summer research plans;
* attest to the availability of the advisor for bimonthly meetings with the candidate for the duration of the Fellowship.

1. **Signature of the Department’s Director of Graduate Studies**

If you accept another award prior to the awarding of the Summer Fellowship, please notify the Graduate School to remove yourself from consideration.

***Email completed applications to the Graduate School at*** [***competitive-awards@utulsa.edu***](mailto:competitive-awards@utulsa.edu) ***by March 15th.***

* All completed application forms and supporting materials must be received by the Graduate School no later than March 15th.
* Failure to supply any of the requested information will result in the applicant being disqualified from consideration for this award.
* Applications received after March 15th will not be considered.

**Assurance:**

My signature below indicates:

* I certify that all of the foregoing is complete and correct;
* I understand that this award may be terminated at any time for

1. failure to maintain a satisfactory academic record;

2. failure to maintain personal and professional integrity; or

3. failure to abide by the rules and regulations of the University.

**Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**