# **THE UNIVERSITY OF TULSA**

## Application for

## HENNEKE Graduate Research Fellowship

### Due no later than 5:00 pm, January 22

Students selected for this award are expected to have demonstrated outstanding potential for academic success, the ability to complete their degree in a timely manner, personal and professional integrity, will abide by the rules and regulations of the University now existing or existing in the future, and are in good academic standing.

You must be a United States citizen to apply for this fellowship and either seeking admission as a prospective full time master’s student or enrolled full-time in a master’s degree program within the Anthropology, English Language and Literature, Museum Science, or Psychology.

Doctoral students and doctoral applicants are not eligible to apply.

*(Please type or print when completing the application)*

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| --- | --- | --- | --- |
| **Name** |       | **TU ID:** |       |
|  | (last) (first) (middle) |  |  |

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| --- | --- | --- | --- |
| **T****elephone No**. |       | **Email** |       |

|  |  |
| --- | --- |
| **Present Address** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **C****ity** |       | **State** |       | **Zip Code** |       |

|  |  |
| --- | --- |
| **Permanent Address** |       |
| *(Where mail will always be forwarded to you)* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **City** |       | **State** |       | **Zip Code** |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Anticipated credit hours of enrollment for the upcoming: Fall Semester |       | Spring Semester |       |

 *(usually 9 credit hours each semester)*

|  |  |
| --- | --- |
| Undergraduate major |       |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Colleges or universities attended to date |  | Dates attended |  |  | Degrees awarded |
|       |  |       |  |  |       |
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|  |  |
| --- | --- |
|       | Undergraduate G.P.A. *(attach copy of transcripts)\** |
|  |  |
|       | Graduate G.P.A., if applicable *(attach copy of transcripts)\** |
|  |  |
|       | Graduate admission G.R.E. test scores *(attach copy of test score notification; test scores are required*  |
|  | *regardless of your degree program).\**  GRE scores can be downloaded from the TU WebAdvisor web site. Simply click on WebAdvisor for Students and then Test Summary. |

**\* *To facilitate processing your scholarship application, please submit copies of your transcripts and GRE scores separate from those included in your original admission application. For the purpose of application review, unofficial versions are acceptable.***

**Letters of Recommendation:** The applicant must have two letters of recommendation pertaining to this award from faculty or employers. The letters must be received by the Graduate School no later than 5:00 pm, January 22. ***Letters of reference for the Henneke Graduate Research Fellowship should address not only the student's academic potential but also the student's participation in community service activities.***

Submit letters of recommendation to competitive-awards@utulsa.edu or mail to:

The University of Tulsa

Graduate School, Lorton Hall 201

800 South Tucker Drive

Tulsa, Oklahoma 74104-9700

List the names of persons you asked to write letters on your behalf.

|  |  |
| --- | --- |
| 1. |       |
| 2. |       |

**Applicant Letter:** Attach a one-page letter to the Dean of the Graduate School that explain:

1. your career interests and goals, what you plan to do after completing your education;
2. your service learning activities or community service involvement;
3. how has your service learning or community service affected your life or direction in your education; and
4. if you will request additional financial aid after this year.

**NOTE:** Subsequent aid in the following year is not automatically renewed. Submission of an acceptable degree progress report by February 1 is required to be considered for renewal.

If you accept another award prior to the awarding of the Henneke Fellowships, please notify the Graduate School to remove yourself from consideration.

If multiple applications are received from one department, the Graduate Program Advisor may be requested to rank the department’s applicants.

**My signature below indicates that**

1. I certify that all of the foregoing is complete and correct;

B. I understand that this award may be terminated at any time for

 1. failure to maintain a satisfactory academic record,

 2. failure to maintain personal and professional integrity,

 3. failure to abide by the rules and regulations of the University, now existing or existing in the future; and

 4. I understand, if the award ends on a day other than the end of the month, the stipend will be prorated to the end date of the letter/award notification.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of Applicant |       | Date |       |

Email completed application directly to the Graduate School Office at

competitive-awards@utulsa.edu. Incomplete applications or those received

after 5:00 pm, January 22 will not be considered.

***Please note: Failure to supply any of the requested information may result in the applicant being disqualified from consideration for this award.***

**1. Checklist of items applicant must submit to the Graduate School:**

|  |  |
| --- | --- |
| **[ ]**  | Applicant letter to the Dean of the Graduate School explaining student’s career interests, goals, service learning or community service learning and/or commitment to social justice, and how these service activities have affected your life (one-page), |
| **[ ]**  | Graduate School Application for Henneke Graduate Research Fellowship (this form), |
| **[ ]**  | Resume, |
| **[ ]**  | Undergraduate transcript and Graduate transcript (if applicable) \*, and |
| **[ ]**  | Standardized GRE test scores\*. |

**2. The applicant must have two letters of recommendation submitted by faculty or employers to the Graduate School no later than 5:00 pm, January 22. The letters should address the applicant’s academic potential as well as community service.**



GRADUATE SCHOOL

800 South Tucker Drive

Tulsa, Oklahoma 74104-9700

(918) 631-2336

Toll free (800) 882-4723

E-mail Address: competitive-awards@utulsa.edu

Internet Access: www.utulsa.edu/graduate

The University of Tulsa is an equal employment opportunity/affirmative action institution. For EEO/AA information, contact the Office of Human Resources, 918-631-2616; for disability accommodations, contact Dr. Tawny Rigsby, 918-631-2315.

##### Ben Henneke Research Fellowship

***The applicant must be a citizen of the United States and either seeking full-time enrollment or enrolled full time in a master’s degree program within Anthropology, Art, Education, English Language and Literature, History, or Psychology, and preference will be given to incoming graduate students.***

For over sixty years, Ben Graf Henneke devoted his life and energy in support of The University of Tulsa. He graduated from The University of Tulsa in 1935 with a Bachelor of Arts degree in English, and went on to obtain an M.A. and Ph.D. from other universities. His career at The University of Tulsa began with an appointment as an Instructor and subsequently he received promotions to the academic ranks of Assistant, Associate, Professor, and Head of the Speech and Theater Department. Seventeen years later, after having served as Academic Vice-President, he was appointed President of the University, serving in that capacity from 1958 to 1967. He continued to work for TU, first as Trustees Professor of Humanities and later as President Emeritus, until he passed away in 2009.

Because of his devotion, dedication, and service to the University, a research fellowship was established in honor of Ben Henneke in 1998. Fellowships will be awarded to students with exemplary academic achievements and community service.

###### Master’s Level

18 credits of Tuition @ $1235/hr. $22,230

 9-month Stipend @ $1667/mo. $15,000

Total $37,230

A recipient may remain on this award for up to three years while completing the master’s degree program. Receipt of the award is contingent upon full-time enrollment in the Graduate School at The University of Tulsa. This fellowship will provide for summer tuition and stipend if the recipient desires to study on campus all year.

By February 1 of each academic award year, the Ben Henneke Research Fellow must submit a degree Progress Report to the Dean of the Graduate School. This report must be developed in consultation with the student’s advisor, and must carry the advisor’s endorsement verifying the contents of the report. If no report is received by February 1, the Ben Henneke Research Fellow’s award will not be renewed. Renewal is contingent upon receipt of an acceptable degree Progress Report, evidence of good academic progress (staying on track in the degree program by passing academic milestones given in departmental specifications within The University of Tulsa *Graduate Bulletin*), and the fellow remaining in good academic standing. The report should also contain the anticipated course schedule or the number of credits of anticipated enrollment for each of the upcoming summer, fall, and spring semesters.

Submit completed application directly to the Graduate School by 5:00 pm, January 22.

1. Items student must submit to the Graduate School:

One-page Letter to the Dean of the Graduate School explaining student’s career interests, goals,

 and community service involvement,

Graduate School Application for Henneke Graduate Research Fellowship (this form),

Resume,

Undergraduate transcript and Graduate transcript (if applicable) \*, and

Standardized GRE test scores\*.

*\*To facilitate processing your scholarship application, please submit copies of your transcripts and GRE scores separate from those included in your original admission application. For the purpose of application review, unofficial versions are acceptable.*

2. Student must have two new letters of recommendation pertaining to this award from faculty or employers that are received by the Graduate School no later than 5:00 pm, January 22.